



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 South Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

**Umatilla Special Library District Board**

**Regular Meeting of the Board of Directors  
Thursday, August 24, 2023, 5:30 pm**

**Zoom Meeting:**

<https://us02web.zoom.us/j/88015845007?pwd=c3ZUc0M4dIZhRIJ2UTVBdU1xbkFFUT09>

Meeting ID: 880 1584 5007

Passcode: 482634

One tap mobile

+19712471195,,88015845007#,,,,\*482634# US (Portland)

Dial by your location

+1 971 247 1195 US (Portland)

Meeting ID: 880 1584 5007

Passcode: 482634

Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
<b>Public Comment – Limited to Two Minutes Per Person</b>  Limited to 30 Minutes Total Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	<b>Please sign up</b>
<b>Minutes –</b> Board Meeting – July 20, 2023	President	Approval
<b>Calendar Update</b>	Director	Updated to show ALSP Review Meetings
<b>Correspondence</b>	Director	
<b>Reports</b>	Director	

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> <li>• Financial Statements               <ul style="list-style-type: none"> <li>○ Accountants' Report – July 2023</li> <li>○ Banks &amp; Pool Balances</li> </ul> </li> <li>• Staff Monthly Reports</li> </ul>		Acceptance  Information
<b>Board Training</b> <ul style="list-style-type: none"> <li>• Highlights of Board Training in August, reminder of Ethics training in September and annual conference in February.</li> </ul>		Information
<b>Old Business</b> <ul style="list-style-type: none"> <li>• UCSLD End of Year Report</li> <li>• Tax Conversation with Assessor on Aug. 30</li> </ul>	Board  Director	Review on SharePoint, discussion at meeting  Information
<b>New Business</b> <ul style="list-style-type: none"> <li>• City Council – Umatilla; Sept 5 @ 7 pm</li> <li>• City Council – Athena; Sept 14 @ 6pm</li> </ul>	Director	Information
<ul style="list-style-type: none"> <li>• Juneteenth Discussion – personnel policy update?</li> </ul>	Board	Decision
<ul style="list-style-type: none"> <li>• Audit process update</li> </ul>	Director	Information
<ul style="list-style-type: none"> <li>• Nov. 4<sup>th</sup> In-service date – put on calendar to come if you are available.</li> </ul>	Director	Information
<b>Good of the order</b>	Everyone	
<b>Next District Board Meeting –</b> September 28, 2023.		Information
<b>Adjourn</b>	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.