

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: Administration	Budget For Next Year 2023-2024			1
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				PERSONNEL SERVICES				
2	157,066	161,404	180,000	2 Salaries and Wages	180,000	180,000	180,000	2
3	47,557	48,177	50,400	3 Health and Accident Insurance	66,000	66,000	66,000	3
4	5,202	23,039	25,000	4 Retirement	29,000	29,000	29,000	4
5	15,300	15,841	16,000	4 Employer Paid Taxes	17,000	17,000	17,000	5
6	0	0	0	6 Blue Mt. Hub Grant	0	0	0	6
7				7				7
8	225,125	248,461	271,400	8 TOTAL PERSONNEL SERVICES	292,000	292,000	292,000	8
9	3	3	3	9 Total Full-Time Equivalent (FTE)	3	3	3	9
10				MATERIALS AND SERVICES				10
11	1,171	1,200	3,000	11 Board Expenses	4,500	4,500	4,500	11
12	6,649	0	7,500	12 Elections	3,000	3,000	3,000	12
13	1,053	693	1,500	13 Ads&Notices	1,500	1,500	1,500	13
14	4,476	4,710	5,500	14 Audit	6,550	6,550	6,550	14
15	3,032	3,500	5,300	15 Insurance	5,300	5,300	5,300	15
16	2,259	5,390	5,000	16 Legal Expense	5,000	5,000	5,000	16
17	9,540	10,020	12,000	17 Fiscal Management	15,000	15,000	15,000	17
18	8,880	9,146	9,500	18 Rent	10,100	10,100	10,100	18
19	2,078	1,873	2,100	19 Telephone	2,100	2,100	2,100	19
20	1,650	1,990	2,200	20 Email/Website	2,525	2,525	2,525	20
21	3,844	3,978	6,000	21 Office Supplies, Maintenance, Postage	6,200	6,200	6,200	21
22	1,826	956	3,000	22 Staff Training & Conferences	4,000	4,000	4,000	22
23	381	3,562	6,000	23 Transportation	6,000	6,000	6,000	23
24				24				24
25				25				25
26	46,839	47,018	68,600	26 TOTAL MATERIALS AND SERVICES	71,775	71,775	71,775	26
27				CAPITAL OUTLAY				27
28	1,178	1,166	3,000	28 Office Computers and Tech Equipment	4,000	4,000	4,000	28
29				29				29
30	1,178	1,166	3,000	30 TOTAL CAPITAL OUTLAY	4,000	4,000	4,000	30
31	273,142	296,645	343,000	31 TOTAL REQUIREMENTS	367,775	367,775	367,775	31