



UMATILLA COUNTY SPECIAL LIBRARY DISTRICT

Strengthening our community libraries

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Early Literacy Outreach Take Off! Program Manager Monthly Report

Date: July 13, 2026
Staff Name: Monica Hoffman
Time Period Report Covers: June 2026

Position Purpose Statement:

The Program Manager creates and implements outreach services to childcare, preschool, and public library sites throughout the county, fostering a love of reading and promoting kindergarten readiness through the development of early literacy skills targeting children birth to six.

Statistics:

Attendances at Library Storytime's are kept separately as Take Off! Childcare/preschool Storytimes so the libraries can count those attendees for their statistical reports.

Book Box Statistics	Boxes/kits	Books
Book Boxes Delivered	38	760
Storytime/ Specialty Kits Delivered	0	0
Total	38	760
Storytime Statistics	Library Storytimes	Childcare Storytimes
Storytimes Provided	5	9
Adults in Attendance	38	20
Children in Attendance	61	92
Total Attendance	99	112

Meetings and Site Visits:

Saturday July 4, 2026,

- Stanfield Independence Day Parade



Tuesday July 7, 2026

- Teen Intern Grant meeting with Greta
- Helix Public Library Storytime with Annette

Wednesday July 8, 2026

- Athena Public Library Storytime with Stephanie

Thursday July 9, 2026

- Elsie's In-home Childcare Storytime and materials exchange
- Pioneer Relief Nursery infant/toddler material exchange
- Pioneer Relief Nursery PreK Storytime and material exchange
- Pioneer Relief Nursery Preschool Storytime and material exchange
- Lil' Sprouts Childcare Storytime and material exchange
- Mindy's Daycare and Preschool material exchange

Friday July 10, 2026

- Weston Public Library Storytime with Heather

Saturday July 11, 2026,

- Athena Caledonian Parade

Tuesday July 14, 2026

- Staff and Safety Meeting-SDAO Child Abuse Reporting

Wednesday July 15, 2026

- Pilot Rock Public Library Storytime with Susan

Thursday July 16, 2026

- Pine Tree Early Head Start Storytime and materials exchange with Rhonda
- Misty's In-home Childcare materials exchange
- Angie's Kid Kare In-home Childcare Storytime and materials exchange

Monday July 27, 2026

- Hermiston Oregon Child Development Coalition materials exchange



We are talking about Fire in Storytimes this month

Tuesday July 28, 2026

- Walla Walla YMCA at Freewater material exchange with Kim
- Lily's Kids Academy Storytime and materials exchange with Lily
- Little Ardo's Academy Storytime and materials exchange with Maria

Wednesday July 29, 2026

- Stanfield Early Headstart Storytime and materials exchange
- Stanfield Public Library Storytime with Cicilli

Thursday July 30, 2026

- Milton-Freewater Oregon Child Development Coalition Storytime with Angelica and Anel
- Milton-Freewater Oregon Child Development Coalition Storytime with Maricela and Maggie
- Milton-Freewater Oregon Child Development Coalition materials exchange with Martha

Friday July 31, 2026

- Adams Public Library Storytime with Amanda



Ongoing Projects and Progress:

- Oregon Ready to Read 2026 Grant 58%
- Created and adjusted Take Off schedule to meet needs.
- Collection development/box revisions for requests and quality.
- Collect and update slides of library program fliers and event announcements for office window and YouTube
- Submitted Monthly Take Off! Report





Upcoming Projects and Activities:

- Parades and Farmer's Markets with Grace for her connected learning project.
 - Helix Farmer's Market
 - Pilot Rock Community Day Parade
 - Pendleton Farmer's Market