



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

PO Box 1689
425 South Main Street
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

Regular Meeting of the Board of Directors
Thursday, January 22, 2025, 5:30 pm

Location: 425 South Main Street, Pendleton, OR 97801 and Zoom room
Zoom > Meeting ID: 851 2604 9850 & Passcode: 541855
via phone: +1 971 247 1195 [US (Portland)]

Agenda

| Topic | Lead | Purpose Outcome |
|--|------------------------|---|
| Agenda | | |
| Call to order - Regular Meeting | President | |
| Call the Roll & Establish Quorum | Secretary to the Board | |
| Approval of the Agenda | President | |
| Public Comment - <i>Please sign up</i> Limited to Two Minutes Per Person Limited to 30 Minutes Total | President | Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted. |
| Minutes - Board Meeting - December 18, 2025 | | Approval |
| Calendar Update - Board Retreat reminder - Jan 31 @ Stateroom at the Bow 1-4 pm | Director | Discussion |
| Correspondence | Director | Information |
| Reports | Director | |
| <ul style="list-style-type: none"> • Financial Statements <ul style="list-style-type: none"> ▪ Accountants' Report - ▪ Banks & Pool Balances - | | Acceptance |
| <ul style="list-style-type: none"> • Staff Monthly Reports | | Information |

| Topic | Lead | Purpose Outcome |
|---|------------------|------------------------|
| Board Training | | |
| <ul style="list-style-type: none"> • SDAO training in Pendleton (April 14/15) and survey | Director | Information and Input |
| Old Business | | |
| <ul style="list-style-type: none"> • Urban Renewal Area - Jan 20th meeting | Director | Information |
| <ul style="list-style-type: none"> • Streamline updates (DocAccess) | Director | Information |
| New Business | | |
| <ul style="list-style-type: none"> • Approve Budget Committee Members for 2026 • Review Budget Calendar • Appoint Budget Officer | Director & Board | Discussion and approve |
| <ul style="list-style-type: none"> • Policy - Travel Per Diem Policy | Board | Discussion and approve |
| Good of the order | Everyone | |
| Next District Board Meeting - February 24, 2026 @ 12:00 pm | | Information |
| Adjourn | President | Motion |

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.