

Board of Directors By-Laws

ARTICLE I - Name This organization shall be known as the Umatilla County Special Library District and shall hereafter be referred to as the District in these By-Laws.

ARTICLE II - Purpose This organization shall govern the Umatilla County Special Library District in accordance with ORS 357.216-286 and the District shall be organized to promote and develop cooperative library service in Umatilla County in response to the needs of the residents of the District.

ARTICLE III - Members and Terms

Section 1. Membership and Residency Requirements.

The Board of Directors shall consist of five members elected at large from any elector residing in the District.

Section 2. Length of terms of members.

- a. The two members receiving the largest number of votes in the initial election held November 4, 1986 shall serve until June 30, 1989.
- b. The three members receiving the next highest number of votes in the initial election shall serve until June 30, 1987.
- c. All subsequent terms shall be for a period of four years.
- d. Board members shall be elected at the March election in the year the term expires.

Section 3. Vacancy Provision.

If a vacancy should occur the unexpired portion of the term shall be filled by appointment as follows:

- a. The District Board shall solicit names of prospective board members from the area where the retiring member was elected, except in the event there is a section of the Umatilla County Special Library District that is not represented; then names may be solicited from that area also and considered for appointment.
- b. ORS 198.320 will be followed to fill vacancies.

ARTICLE IV - Officers

Section 1. President.

- a. Shall be elected by the Board of Directors at the first meeting in July and shall serve for a term of one year.
- b. Shall preside over all meetings of the Board.
- c. Shall appoint all committees, with the approval of the Board members.
- d. Shall be an ex-officio member to all committees.
- e. Shall plan the meeting agenda with the cooperation of the other officers.
- f. Vacancy Provision - If a vacancy occurs, the Board shall select a new president from the remaining four members to fill the unexpired term.

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Adopted -

Reviewed & Updated - 6/7/2001, 7/19/2018

Section 2. Vice President.

- a. Shall be elected by the Board of Directors at the first meeting in July and shall serve for a term of one year.
- b. Shall preside in the absence of the President.

Section 3. Secretary.

- a. This position shall be held by the District Library Director.
- b. Shall maintain appropriate records, ensure minutes are taken of meetings and forward them to the Board of Directors before each meeting.
- c. Shall notify the news media of all regular and special meetings in accordance with ORS 192.610-192.690, the Public Meeting Law.

ARTICLE V - Meetings

Section 1. Meetings.

- a. Regularly monthly meetings shall be scheduled at a convenient time agreed upon by a majority of the Board members.
- b. Special meetings shall be convened at the pleasure of the President or any two (2) Directors and in accordance with ORS 192.610-192.690.

Section 2.

A district board must have a quorum to meet. A quorum is more than fifty percent (50%) of the members of the entire board. It takes a majority of the entire board to take any action. (State of Oregon, Department of Justice, Attorney Generals Public Records and Meetings Manual)

Section 3.

Meetings shall be conducted as directed by Roberts Rules of Order as modified by the Board to facilitate the transaction of business.

Section 4.

All Board meetings shall be held in compliance with the Oregon Public Meeting Laws set down by Oregon Revised Statutes.

ARTICLE VI - Amendments

Amendments to the By-Laws shall be submitted in writing to the President at any regularly scheduled meeting of the Board of Directors. Proposed amendments should be circulated to the members before the next regularly scheduled meeting. Proposed amendments may be voted upon at the next regularly scheduled meeting and adopted by a favorable vote of 3 members of the Board of Directors.

ARTICLE VII - Powers and Duties

The District Board of Directors shall perform duties as of the Board of Directors. outlined in ORS 357.261.

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