



Date: August 13, 2020
To: Library Directors
From: Erin @ Umatilla County Special Library District
Re: Annual Library Service Plan Reviews

I hope this finds you all well as we start this new fiscal year. I know that the end of the fiscal year 2019-2020 ended in quite a different way than we all expected. The UCSLD Board and I look forward to meeting with you in September/October and hearing how your ALSP progressed and had to be adjusted with the pandemic.

There will be three meetings, possibly four and all will be through Zoom. The time options will be sent out later in August for September and October meetings. All of the reviews need to be complete by October 31st.

Prepare and submit a report highlighting your activities based on your FY2019-2020 plan. You can choose to do a written report, a visual presentation or a brochure that can be posted to the UCSLD website as a PDF.

Regardless of the format you choose, your report must answer the following questions for the UCSLD Board:

1. What were your goals for FY2019-20?
Goal #1 K – 5 Youth Programs. Encouraging participation, Library exposure, storytime/ activities, summer reading programming
Goal #2 - Adult programming. Educational programs, outreach, etc..
2. What community needs did your goals meet?
By keeping our library open during the entire COVID shut down. We conducted curbside service and then when we hit phase 1, we opened to limited numbers and that has not changed since April. The community appreciates it and we respect everyone's different opinions on the COVID situation. Being available to the public is by its very self meeting the community needs.
3. What goals did you accomplish in FY2019-20?
Goal #1 - Until COVID hit, we were on track to have the highest number of k-5 kids in the library in years. We still had some come back when the restrictions were let up a bit.
We advertised story time and Friday activities for youth when the weather got good enough, we had it outside in our park in order to keep within the distancing guidelines. Have had varied participation over the summer. We offered an A-Z reading challenge, which has had some good success thus far.
As of this report all of our City sponsored events have been cancelled thus far, but we are still planning on supporting some sort of Halloween activity outside and our annual giving tree will happen.
Goal #2 - started very slow due to competing activities such as sports and other events. We tried a few game nights and only had the sponsors of the event show

up. We ended up with the flood and then COVID, so no more adult programs have been scheduled. We are looking at starting an online book club, but we have not had time yet.

4. Share the challenges, if any, you had in meeting your plan's goals. What changes would you have made to better meet the needs in your community?

We really didn't have too many challenges coming into winter with our youth programming, but our adult programming will need to be addressed better in the coming year depending on how things go with the COVID situation.

I am not sure at this point making any changes under current conditions would have made a difference. We were open and available M-F and if community members needed anything that we could help them with, we did and still continue to do so.

- a. With the restrictions of the pandemic and the changes you had to make, how did your goals and activities change?

Frankly we just moved the activities outside in the park and we had varied participation. As the summer went on, the participation got better and better as families grew tired of not having something for their kids to do. We made sure to offer what we could and follow distancing guidelines. Besides some of our youth activities, we were not able to work at meeting our goals under the current conditions.

5. List your library and/or community partners, with a brief statement about how they supported the accomplishment of your goals.

Besides the City Council and a few volunteers, we really didn't have too many community partners help with or support our goals this past year. Between COVID and two floods, our community had other priorities that took their attention away from things like the City Library. Hopefully we can change that as time moves forward.

6. What actions did you take this last year to increase awareness of District support of library customers? Examples include, but are not limited to - having a member of the UCSLD staff attend a board meeting or city council meeting or library event, submitting your events to the UCSLD calendar online and/or to the column, *Libraries Provide-Countywide*, including the UCSLD logo on your program publicity, participating in the countywide "Food for Fines" program, etc. We participated in the food drive. Our City Council Meetings are the third Thursday of every month at 4 PM. Anyone can attend, who wants to.

7. Outside of current financial support, in what ways can the UCSLD continue to support district libraries' staff members and customers?
Continuing to offer resources for the library's to access and other than that, none that I can think of.