


Helix Annual Library Service Plan

2020-2021



Targeted Areas of Focus

Goal 1

Effective Library Board

Focused on committed and effective Board, actively engaged in the governance and planning of the library.

Goal 2

Technology

Focused on significantly increasing web presence and technology resources to provide rural community access to the Internet, jobs and skill learning.

Goal 3

Community Relations

Focused on establishing the library as a vital presence in the community.

Goal 1

Effective Library Board

Focused on committed and effective Board, actively engaged in the governance and planning of the library.

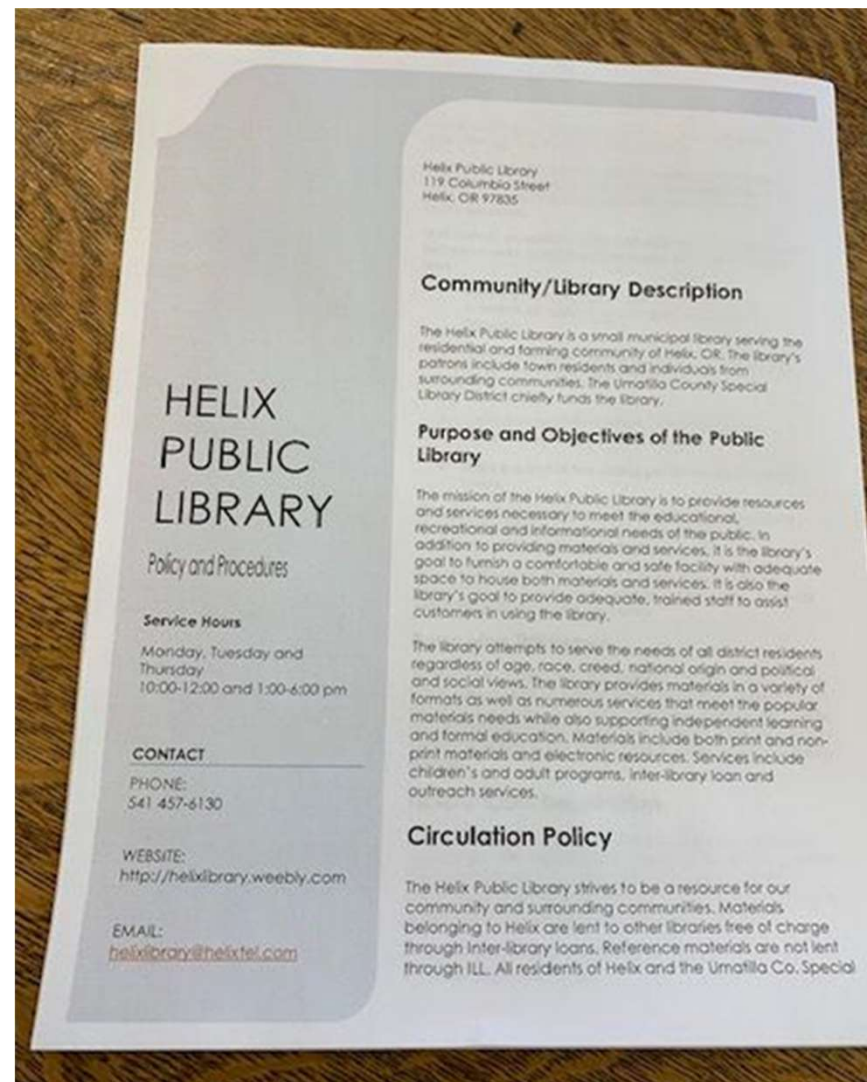
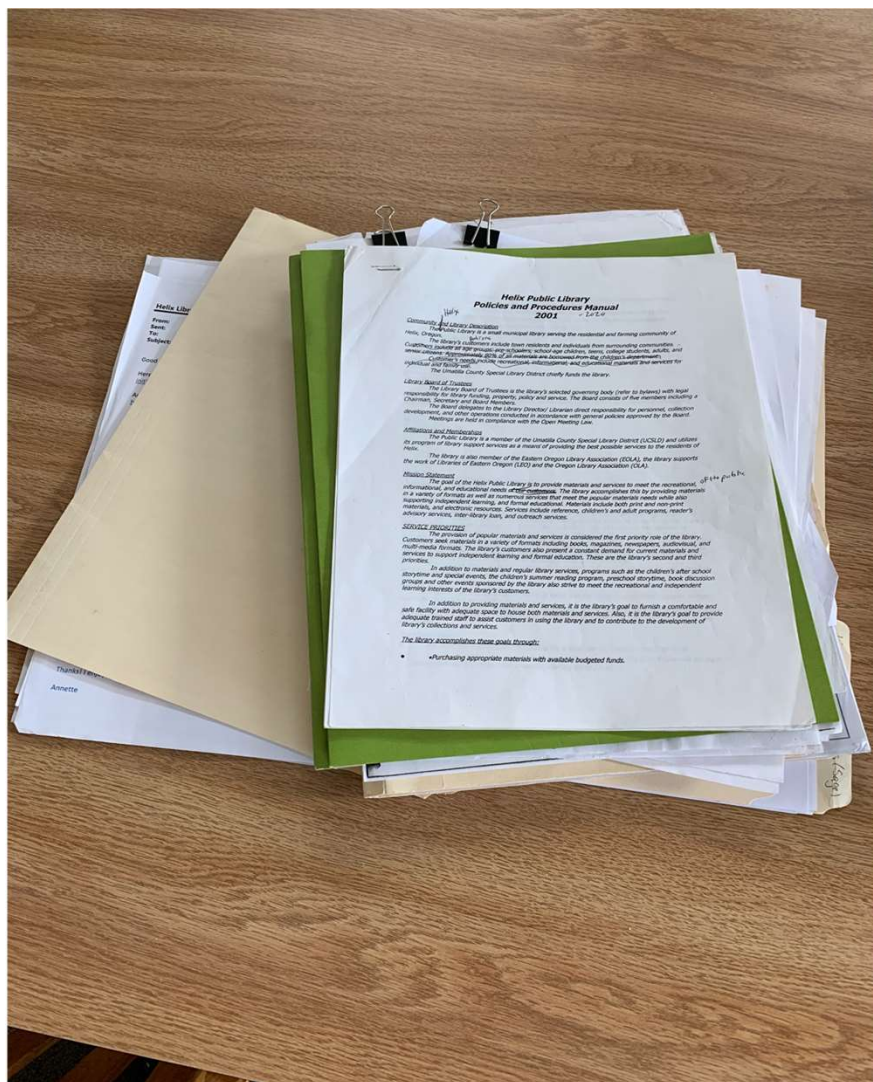
What community needs were addressed:

Accepting a Library Board position can give members of a small community an opportunity to learn management, cooperation and leadership skills. Working together to create an innovative and useful library for the community requires teamwork and dialogue. Creating policies that are approved by both City Council and Library Board allows the Library Director to pursue new projects that better the community.

What community needs did your goals meet:

- Community Room Policies have been established and room is available for those that need a space for activities/meetings.
- A Library Board position was filled. Being on the Board allows members of a small community a chance to learn management, leadership and cooperation skills.
- A Policy and Procedures manual was completed. Having an updated manual gives the Director/community guidance and answers concerning the library.





Goal 2

Technology

Focused on significantly increasing web presence and technology resources to provide rural community access to the internet, jobs and skill learning.

What community needs were addressed:

Newer technology/internet in a remote community is needed to give quick access to the internet. Students working online during Covid need to have options when working on their studies.

What community needs did your goals meet:

- The library upgraded internet service to provide faster internet for the community. Internet is also available after hours for those that have a library card or ask for the password.
- Researched hot spots and determined they are not a good option for our community.



Goal 3

Community Relations

Focused on establishing the library as a vital presence in the community.

What community needs were addressed:

A place to be engaged in a remote community is a priority. Activities, events and free services need to be available. Helping a community to navigate a pandemic and still receive something from their library is of vital importance.

Community needs met:

- A “Little Free Library” was placed in front of the library as a way to have access to more books for the community and to help make them aware of the other free resources at the public library! A Senior achieved his community service hours by building the library.
- A “Library of Things” is being made to provide items that can be checked out instead of traveling to borrow or purchase them. In a remote community, having access to more items is important and may meet the needs of some and they will find the library a helpful resource. A Senior is helping and receiving community service hours.
- Provided community programs during a pandemic to keep public engaged with each other safely.





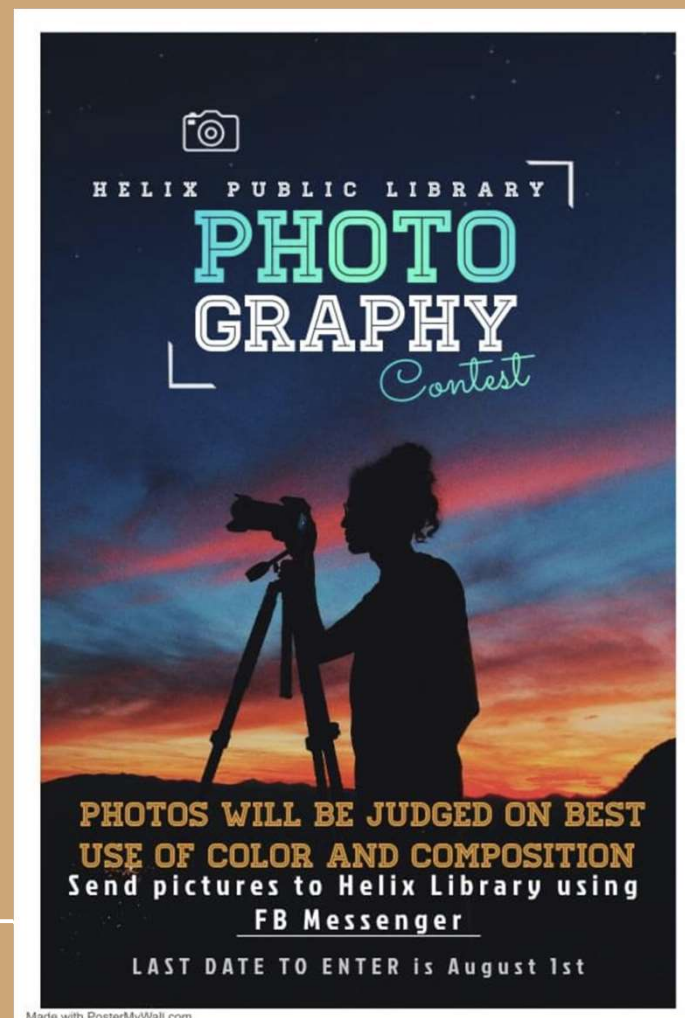
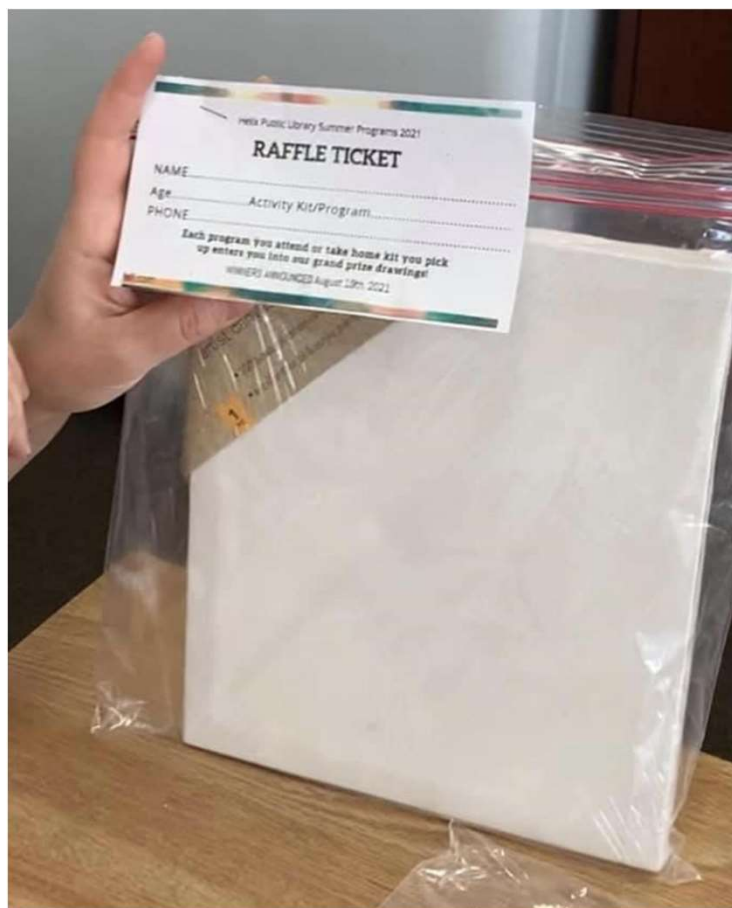
What a fun day for Buddy and Helix! Post your pictures, keep the excitement going!





Let the battle begin!





Challenges in meeting the goals of the 2020-2021 ALSP

- Inconsistent days and hours open due to CoVID. Devoting time on Covid related issues instead of focusing time on goals.
- Zoom meetings create a disconnect and the importance of personal contact becomes obvious when hearing mental health of other colleagues. Challenging to stay positive and productive.
- Reinventing programs and trying to engage a community that has become use to not physically coming to the library. Finding solutions and then having them backfire when struck with Covid.
- Getting Policy and Procedures approved by City. This was not due to lack of agreement but not officially approving it in a meeting so had to start over in that process when I thought it was already done. Also, our City Recorder resigned which added some challenges before our current one was hired.

Community Partners:

- **City of Helix:** A City Council member attends Library Board meetings to provide feedback and communication. The City allows the library to store items in the basement of the building for programs or the future Library of Things.
- **Friends of the Public Library:** Prepared treat bags for the Halloween and Christmas outdoor events and attended these events. Also helped with the free book distribution for school kids at the library.
- **Helix School:** Hosted a Senior Graduation table outdoors and partnered with the school to allow students to attend a free book distribution at the public library.
- **Helix Parks:** Held Art in the Park and Teen Summer programs in park.

Actions taken to increase awareness of District support of library customers:

- Monica Hoffman from the District Take Off! Program visits our library for Preschool programs. The community is made aware by pictures posted on our FB page and community page. Monica has given free books to the children from the District as well.
- Erin sets up Library Board meetings via Zoom and has visited and answered questions at these meetings.
- UCSLD logo is used on interlibrary loan stickers.

What ways can UCSLD continue to support district libraries' staff members and customers?

Answering questions, sometimes more than once especially during a pandemic!

Support in the form of providing program assistance when needed. Also, having the ability to use District Take Off! Program kits and large books enables small libraries to have more variety when presenting programs.

The District could also be of support by organizing and offering on-site programs for library communities. Some of these may include how to use the Sage system and/or Libby, setting up health information programs or self defense classes from the Sheriff's department.

Verbal support/being cheerleaders for staff and Directors helps us strive for excellence! Like our library FB pages and see what we are doing.

Thank you for the work you do for us! I feel fortunate to be a part of the UCSLD.





Annette Kubishta

Helix Library Director



Terri Lozo

Helix Library Aide

***Bad libraries build collections, good
libraries build services, great
libraries build communities.***

-R.David Lankes