



Umatilla Special Library District Board

Regular Meeting of the Board of Directors – Annual Meeting
Thursday, July 24, 2025, 12:00 pm

Location: 425 South Main Street, Pendleton, OR 97801 and Zoom room
Zoom > Meeting ID: 851 2604 9850 & Passcode: 541855
via phone: +1 971 247 1195 [US (Portland)]

Budget Hearing Agenda

Topic	Lead	Purpose Outcome
Agenda		
Call to order – Regular Meeting	President	
Call the Roll & Establish Quorum	Secretary to the Board	
Approval of the Agenda	President	
Annual Meeting	President	To elect a new board president and vice president
Review Of Board of Director List	Director	
Board Elections – President, Vice-President	President	
Secretary Appointment	Newly elected President	
Set Regular Monthly Meeting Date & Time	Director	Review annual calendar
Public Comment – <i>Please sign up</i> Limited to Two Minutes Per Person Limited to 30 Minutes Total	President	Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted.
Minutes – Board Meeting – June 24, 2025		Approval
Calendar Update –	Director	Discussion

Topic	Lead	Purpose Outcome
Correspondence	Director	Information
Reports	Director	
<ul style="list-style-type: none"> • Financial Statements <ul style="list-style-type: none"> ▪ Accountants' Report - ▪ Banks & Pool Balances - 		Acceptance
<ul style="list-style-type: none"> • Staff Monthly Reports 		Information
Board Training		
<ul style="list-style-type: none"> • Update on current public meetings law. Where we are and the timeline for each board member. 	Director	Information
Old Business		
<ul style="list-style-type: none"> • UCSLD - End of the year report 	Board	Information and Discussion
New Business		
<ul style="list-style-type: none"> • Staff Performance Appraisals - update and discussion 	Board	Information and discussion
<ul style="list-style-type: none"> • Annual Library Service Plan Review Meetings - Dates & Outline 	Director	Review & Decision
<ul style="list-style-type: none"> • Policy - Public Meeting Policy 	Board	Discussion and approve
<ul style="list-style-type: none"> • District Director Performance Evaluation 	Board	Discussion and approval
Good of the order	Everyone	
Next District Board Meeting - August 28, 2025 @ 5:30 pm		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.