

RESOURCES

General

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-20						
1	165,451	173,590	220,500	1 Available cash on hand* (cash basis) or	270,500			1
2	0	0	0	2 Net working capital (accrual basis)	0			2
3	53,264	58,874	55,000	3 Previously levied taxes estimated to be received	55,000			3
4	7,185	6,841	4,500	4 Interest	4,000			4
5	0	0	0	5 Transferred IN, from other funds	0			5
6				6 OTHER RESOURCES				6
7	15,611	71,187	72,229	7 Community Service Fees	72,229			7
8	8,483	0	0	8 Blue Mountain Hub Grant	0			8
9	173	439	300	9 Other Income	300			9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	250,167	310,931	352,529	29 Total resources, except taxes to be levied	402,029	0	0	29
30			1,966,735	30 Taxes estimated to be received	2,047,370			30
31	1,698,121	1,815,729		31 Taxes collected in year levied				31
32	1,948,288	2,126,660	2,319,264	32 TOTAL RESOURCES	2,449,399	0	0	32

**FORM
LB-30**

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Umatilla County Special Library District

(name of fund)

(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: Administration	Budget For Next Year 2021-22		
Actual		Adopted Budget This Year 2020-21	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-19	First Preceding Year 2019-20						
1			1	PERSONNEL SERVICES			1
2	138,155	152,829	2	Salaries & Wages	163,000		2
3	43,529	46,032	3	Health & Accident Insurance	52,920		3
4	15,255	5,005	4	Retirement	25,000		4
5	13,287	14,815	5	Employer Paid Taxes	21,190		5
6	8,483	0	6	Blue Mountain Hub Grant Salary	0		6
7			7				7
8	218,709	218,681	8	TOTAL PERSONNEL SERVICES	262,110	0	0
9	2.90	3.00	9	Total Full-Time Equivalent (FTE)	3.00		
10			10	MATERIALS AND SERVICES			10
11	2,025	1,947	11	Board Expenses	3,000		11
12	6,197	0	12	Elections	3,000		12
13	1,426	797	13	Ads & Notices	1,500		13
14	3,914	4,450	14	Audit	5,000		14
15	2,106	2,585	15	Insurance	3,500		15
16	350	0	16	Legal Expense	3,000		16
17	8,845	9,180	17	Fiscal Management	11,025		17
18	6,720	8,144	18	Rent	9,300		18
19	1,904	1,919	19	Telephone	2,100		19
20	0	1,920	20	Email/Website	2,000		20
21	3,798	4,865	21	Office Supplies, Maintenance, Postage	6,000		21
22	2,346	210	22	Staff Training & Conferences	3,500		22
23	4,453	3,382	23	Transportation	9,000		23
24			24				24
25			25				25
26			26				26
27	44,084	39,399	27	TOTAL MATERIALS AND SERVICES	61,925	0	0
28			28	CAPITAL OUTLAY			28
29	2,477	400	29	Office Equipment	3,000		29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	2,477	400	35	TOTAL CAPITAL OUTLAY	3,000	0	0
36	265,270	258,480	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	327,035	0	0

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund
 (name of fund)

Umatilla County Special Library District
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-2022		
Actual		Adopted Budget This Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-19	First Preceding Year 2019-20					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19	1,401,109	1,500,198	19 Tax Distribution to Cities	1,681,896		19
20	12,489	56,949	20 Community Service Fees Distribution to Cities	57,783		20
21	1,413,598	1,557,147	21 TOTAL SPECIAL PAYMENTS	1,739,679	0	0
22			22 INTERFUND TRANSFERS			22
23	87,830	64,000	23 Resource Sharing Fund	116,700		23
24	8,000	0	24 Outreach Fund	0		24
25			25 Capital Reserve Fund	10,000		25
26			26			26
27			27			27
28	95,830	64,000	28 TOTAL INTERFUND TRANSFERS	126,700	0	0
29		97,050	29 OPERATING CONTINGENCY	85,985		29
30		0	30 RESERVED FOR FUTURE EXPENDITURE			30
31		107,093	31 UNAPPROPRIATED ENDING BALANCE	170,000		31
32	1,509,428	1,621,147	32 Total Requirements NOT ALLOCATED	2,122,364	0	0
33	265,270	258,480	33 Total Requirements for ALL Org.Units/Programs within fund	327,035		33
34	173,590	247,033	34 Ending balance (prior years)			34
35	1,948,288	2,126,660	35 TOTAL REQUIREMENTS	2,449,399	0	0

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

**Resource Sharing
(Fund)**

Umatilla County Special Library District
(Name of Municipal Corporation)

Line	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22			Line			
	Actual		Adopted Budget Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2018-19	First Preceding Year 2019-20									
1				1	RESOURCES			1			
2	14,018	31,826	18,700	2	Cash on hand * (cash basis), or	22,900		2			
3				3	Working Capital (accrual basis)			3			
4				4	Previously levied taxes estimated to be received			4			
5				5	Interest			5			
6	87,830	64,000	105,400	6	Transferred IN, from other funds	116,700		6			
7	22,456	23,678	25,000	7	Reimbursements from Hermiston & Courier	27,000					
8	0	51	150	8	Other Income	150					
9	33,268	7,549	2,500	9	Grants	2,700		7			
10				10				8			
11				11				9			
12	157,572	127,104	151,750	12	Total Resources, except taxes to be levied	169,450	0	0	10		
13			0	13	Taxes estimated to be received				11		
14				14	Taxes collected in year levied				12		
15	157,572	127,104	151,750	15	TOTAL RESOURCES	169,450	0	0	13		
16				16	REQUIREMENTS **				14		
17				17	Org Unit or Prog & Activity	Object Classification	Detail		15		
18				18	Resource Sharing	Materials & Services			16		
19	55,550	59,157	62,000	19			Sage Library System	65,500	17		
20	22,801	23,641	31,000	20			Courier County/State	33,500	18		
21	296	469	750	21			Cataloging Utilities	750	19		
22	1,616	0	0	22			ISP/Telecom	0	20		
23	9,341	11,090	13,000	23			Library2Go	12,000	21		
24	2,874	4,590	10,000	24			Prog&Trning for Libs Staff/Brds	8,000	22		
25	0	7,788	6,000	25			Cooperative Programs & Activities	12,000	23		
26	33,269	2,549	2,500	26			Grant Expenses	2,700	24		
27	0	0	1,500	27			Marketing	5,000	25		
28	0	0	25,000	28			Contingency	30,000	26		
29				29					27		
30				30					28		
31	31,825	17,820		31	Ending balance (prior years)				29		
32				32	UNAPPROPRIATED ENDING FUND BALANCE				30		
33	157,572	127,104	151,750	33	TOTAL REQUIREMENTS			169,450	0	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

**Outreach
(Fund)**

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22			
Actual		Adopted Budget Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-19	First Preceding Year 2019-20						
1			1	RESOURCES			1
2	20,990	26,011	2	Cash on hand * (cash basis), or			2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6	8,000	0	6	Transferred IN, from other funds			6
7	9,028	9,366	7	State Ready to Read Grant			7
8			8				8
9			9				9
10	38,018	35,377	10	Total Resources, except taxes to be levied			10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	38,018	35,377	13	TOTAL RESOURCES			13
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
16			16	Outreach	Materials & Services		16
17	1,445	601	17			Take Off Materials & Supplies	17
18	8,838	9,179	18			State Ready to Read Material	18
19	1,724	662	19			Take Off Transportation	19
20	0	0	20			Grant & Donation Materials	20
21	0	75	21			Outreach Materials & Supplies	21
22	0	0	22			Contingency	22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	26,011	24,860	29	Ending balance (prior years)			29
30		0	30	UNAPPROPRIATED ENDING FUND BALANCE			30
31	38,018	35,377	31	TOTAL REQUIREMENTS			31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
2019-2020-03 on 04/23/2020 for the following specified purpose:

Provide capital for major capital expenditures

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2025 _____

Capital Reserve Fund
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22			
Actual		Adopted Budget Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-19	First Preceding Year 2019-20						
1			1	RESOURCES			1
2	47,299	47,299	2	Cash on hand * (cash basis), or	15,300		2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6			6	Transferred IN, from other funds	10,000		6
7			7				7
8			8				8
9			9				9
10	47,299	47,299	10	Total Resources, except taxes to be levied	25,300	0	10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	47,299	47,299	13	TOTAL RESOURCES	25,300	0	13
14			14	REQUIREMENTS **			14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15
16	0	0	16	Administrative			16
17		40,000	17		Capital Outlay	Replacement Vehicle for Take-Off Program	17
18		7,299	18		RFE	Reserve for Future Expenditure	18
19		0	19		Reserved	Capital Expenditures	19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29		47,299	29	Ending balance (prior years)			29
30			30	UNAPPROPRIATED ENDING FUND BALANCE			30
31	0	47,299	31	TOTAL REQUIREMENTS	25,300	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year