



**Umatilla Special Library District Board**

**Regular Meeting  
Thursday, February 15, 2018, 5:15pm  
Pendleton Center for the Arts – Board Room**

Agenda	
Call to order	Chair
Call the Roll & Establish Quorum	Secretary to the Board
Introductions	Chair
Approval of the Agenda	Chair

Topic	Lead	Purpose Outcome
<b>Public Comment – Limited to Two Minutes Per Person</b> Limited to 30 Minutes Total Anyone may come forward at this time Only those who sign up will be heard at that time; Only Board directed general discussion permitted	Chair	Comment on any topic not on Agenda Public comment will be invited on Agenda items at time of consideration <b>Please sign up</b>
<b>Minutes –Board Meeting</b> January 18, 2018	Chair	Approval
<b>Calendar Update</b>	Director	Information
<b>Correspondence</b>	Director	Information
<b>Reports</b> <ul style="list-style-type: none"> <li>• Financial Statements               <ul style="list-style-type: none"> <li>○ Accountants’ Report – November 2017, January 2018</li> <li>○ Banks &amp; Pool Balances</li> </ul> </li> <li>• Director Report               <ul style="list-style-type: none"> <li>○ Staff Monthly Reports</li> </ul> </li> </ul>	Director	Approval  Information
<ul style="list-style-type: none"> <li>• Strategic Planning Process</li> </ul>		Update
<b>Board Training</b>	Everyone	Information & Learning
<b>Old Business</b>		

Topic	Lead	Purpose Outcome
None		Update
<b>New Business</b>		
<ul style="list-style-type: none"> <li>• Volunteer Resolution</li> <li>• Policies &amp; Procedures <ul style="list-style-type: none"> <li>○ UCSLD Financial Management</li> <li>○ Public Records Law</li> <li>○ Travel Policies and Procedures</li> </ul> </li> <li>• Budgeting Overview &amp; Set Calendar</li> <li>• UCSLD Phone System</li> <li>• Rental Properties</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Director</li> <li>Director</li> <li>Director</li> <li>Director</li> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Resolve</li> <li>Decision</li> <li>Decision</li> <li>Decision</li> <li>Information</li> <li>Decision</li> <li>Decision</li> </ul>
<b>Good of the order</b>		
<b>Next District Board Meeting</b> March 15 - Pendleton Center for the Arts		
<b>Adjourn</b>	Chair	Motion