

RESOURCES

General

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022 - 2023			
	Actual		Adopted Budget This Year Year 2021 - 22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21						
1	173,590	247,033	270,500	1 Available cash on hand* (cash basis) or	219,135			1
2	0	0	0	2 Net working capital (accrual basis)				2
3	58,874	61,462	55,000	3 Previously levied taxes estimated to be received	55,000			3
4	6,841	2,844	4,000	4 Interest	2,500			4
5	0	0	0	5 Transferred IN, from other funds	0			5
6				6 OTHER RESOURCES				6
7	71,187	72,229	72,229	7 Community Service Fees	85,000			7
8	0	0	0	8 Blue Mountain Hub Grant	0			8
9	439	158	300	9 Other Income	200			9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	310,931	383,726	402,029	29 Total resources, except taxes to be levied	361,835	0	0	29
30			2,047,370	30 Taxes estimated to be received	2,204,478			30
31	1,815,729	1,921,284		31 Taxes collected in year levied				31
32	2,126,660	2,305,010	2,449,399	32 TOTAL RESOURCES	2,566,313	0	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM
LB-30**

General Fund

Umatilla County Special Library District

(name of fund)

(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: <u>Adminiistration</u>	Budget For Next Year 2022 - 2023			
Actual		Adopted Budget This Year 2021 - 22	1		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	1
Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21							
1				1	PERSONNEL SERVICES			
2	152,829	157,066	2	Salaries & Wages	180,000			2
3	46,032	47,557	3	Health & Accident Insurance	50,400			3
4	5,005	5,202	4	Retirement	25,000			4
5	14,815	15,300	5	Employer Paid Taxes	16,000			5
6	0	0	6	Blue Mountain Hub Grant Salary	0			6
7			7					7
8	218,681	225,125	8	TOTAL PERSONNEL SERVICES	271,400	0	0	8
9	3	3	9	Total Full-Time Equivalent (FTE)	3			9
10			10	MATERIALS AND SERVICES				10
11	1,947	1,171	11	Board Expenses	3,000			11
12	0	6,649	12	Elections	7,500			12
13	797	1,053	13	Ads & Notices	1,500			13
14	4,450	4,476	14	Audit	5,500			14
15	2,585	3,032	15	Insurance	5,300			15
16	0	2,259	16	Legal Expense	5,000			16
17	9,180	9,540	17	Fiscal Management	12,000			17
18	8,144	8,880	18	Rent	9,500			18
19	1,919	2,078	19	Telephone	2,100			19
20	1,920	1,650	20	Email/Website	2,200			20
21	4,865	3,844	21	Office Supplies, Maintenance, Postage	6,000			21
22	210	1,826	22	Staff Training & Conferences	3,000			22
23	3,382	381	23	Transportation	6,000			23
24			24					24
25			25					25
26			26					26
27	39,399	46,839	27	TOTAL MATERIALS AND SERVICES	68,600	0	0	27
28			28	CAPITAL OUTLAY				28
29	400	1,178	29	Office Equipment	3,000			29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	400	1,178	35	TOTAL CAPITAL OUTLAY	3,000	0	0	35
36	258,480	273,142	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	343,000	0	0	36

**FORM
LB-30**

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

General Fund

(name of fund)

Umatilla County Special Library District

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022 - 2023		
Actual		Adopted Budget This Year 2021 - 22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19	1,500,198	1,586,198	19 Tax Distribution to Cities	1,783,583		19
20	56,949	57,783	20 Community Service Fees Distribution to Cities	68,000		20
21	1,557,147	1,643,981	21 TOTAL SPECIAL PAYMENTS	1,851,583	0	0
22			22 INTERFUND TRANSFERS			22
23	64,000	90,000	23 Resource Sharing Fund	129,815		23
24	0	0	24 Outreach Fund	0		24
25	0	0	25 Capital Reserve Fund	5,000		25
26			26			26
27			27			27
28	64,000	90,000	28 TOTAL INTERFUND TRANSFERS	134,815	0	0
29		85,985	29 OPERATING CONTINGENCY	108,000		29
30			30 RESERVED FOR FUTURE EXPENDITURE			30
31		170,000	31 UNAPPROPRIATED ENDING BALANCE	128,915		31
32	1,621,147	1,733,981	32 Total Requirements NOT ALLOCATED	2,223,313	0	0
33	258,480	273,142	33 Total Requirements for ALL Org.Units/Programs within fund	343,000		33
34	247,033	297,887	34 Ending balance (prior years)			34
35	2,126,660	2,305,010	35 TOTAL REQUIREMENTS	2,566,313	0	0

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Resource Sharing
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022 -2023			
Actual		Adopted Budget Year 2021 - 22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21						
1			1	RESOURCES			1
2	31,826	17,820	2	Cash on hand * (cash basis), or	12,200		2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6	64,000	90,000	6	Transferred IN, from other funds	129,815		6
7	23,678	28,534	7	Reimbursements from Hermiston & Courier	29,000		7
8	51	4,000	8	Other Income	150		8
9	7,549	1,596	9	Grants	3,000		9
10	127,104	141,950	10	Total Resources, except taxes to be levied	174,165	0	10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	127,104	141,950	13	TOTAL RESOURCES	174,165	0	13
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
			16	Resource Sharing	Materials & Services		
16	59,157	60,642	17			Sage Library System	74,015
17	23,641	30,475	18			Courier County/State	35,000
18	469	290	19			Cataloging Utilities	750
20	11,090	11,090	20			Library2Go	13,400
21	4,590	7,443	21			Prog&Trning for Libs Staff/Brds	8,000
22	7,788	5,900	22			Cooperative Programs & Activities	5,000
23	2,549	1,626	23			Grant Expenses	3,000
24	0	0	24			Marketing	5,000
25	0	0	25			Contingency	30,000
26			26				
27			27				
28			28				
29	17,820	24,484	29	Ending balance (prior years)			
30		0	30	UNAPPROPRIATED ENDING FUND BALANCE			0
31	127,104	141,950	31	TOTAL REQUIREMENTS			174,165

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Outreach
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022 - 23		
Actual		Adopted Budget Year 2021 - 22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21					
1			1	RESOURCES		1
2	26,011	24,860	2	Cash on hand * (cash basis), or	20,030	2
3			3	Working Capital (accrual basis)		3
4			4	Previously levied taxes estimated to be received		4
5			5	Interest		5
6	0	0	6	Transferred IN, from other funds	0	6
7	9,366	9,342	7	State Read to Read Grant	9,457	7
8			8			8
9			9			9
10	35,377	34,202	10	Total Resources, except taxes to be levied	29,487	0
11			11	Taxes estimated to be received		0
12			12	Taxes collected in year levied		0
13	35,377	34,202	13	TOTAL RESOURCES	29,487	0
14			14	REQUIREMENTS **		
15			15	Org Unit or Prog & Activity	Object Classification	Detail
16			16	Outreach	Materials & Services	
17	601	657	17			Take Off Materials & Supplies
18	9,179	9,413	18			State Ready to Read Material
19	662	422	19			Take Off Transportation
20	0	0	20			Grant & Donation Materials
21	75	0	21			Outreach Materials & Supplies
22	0	0	22			Contingency
23			23			
24			24			
25			25			
26			26			
27			27			
28			28			
29	24,860	23,710	29	Ending balance (prior years)		
30		0	30	UNAPPROPRIATED ENDING FUND BALANCE		
31	35,377	34,202	31	TOTAL REQUIREMENTS	29,487	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number 2019-2020-03 on 04/23/2020 for the following specified purpose:

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2025

**Capital Reserve Fund
(Fund)**

**Umatilla County Special Library District
(Name of Municipal Corporation)**

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022 - 2023					
Actual		Adopted Budget Year 2021 - 22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019 - 20	First Preceding Year 2020 - 21								
1			1	RESOURCES			1		
2	47,299	47,299	2	Cash on hand * (cash basis), or	36,140		2		
3			3	Working Capital (accrual basis)			3		
4			4	Previously levied taxes estimated to be received			4		
5			5	Interest			5		
6	0	0	6	Transferred IN, from other funds	5,000		6		
7			7				7		
8			8				8		
9			9				9		
10	47,299	47,299	10	Total Resources, except taxes to be levied	41,140	0	0		
11			11	Taxes estimated to be received			11		
12			12	Taxes collected in year levied			12		
13	47,299	47,299	13	TOTAL RESOURCES	41,140	0	0		
14			14	REQUIREMENTS **			14		
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15		
16	0		16	Administrative			16		
17		28,259	17		Capital Outlay	Replacement Vehicle for Take-Off Program	0		
18		0	18		RFE	Reserve for Future Expenditure	41,140		
19		0	19		Reserved	Capital Expenditures	0		
20			20				20		
21			21				21		
25			22				25		
26			23				26		
27			24				27		
28			25				28		
29	47,299	19,040	26	Ending balance (prior years)					
30		0	27	UNAPPROPRIATED ENDING FUND BALANCE			0		
31	47,299	47,299	28	TOTAL REQUIREMENTS			41,140	0	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year