



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 S Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

Minutes  
Fiscal Year 2022-2023 Budget Committee Meeting  
April 14, 2022 at 5:30 pm  
425 S Main Street and via Zoom  
Pendleton, Oregon

**ATTENDANCE - BOARD:**

Jubilee Barron (via Zoom)  
Cathy Clifton (via Zoom)  
Nick Nash, President  
John Thomas, Vice President

**ATTENDANCE - APPOINTED BUDGET COMMITTEE MEMBERS:**

Mary Finney, Pendleton  
Dave Richmond, Athena  
Michelle Munro, Hermiston (rural) (via Zoom)  
Sue Petersen, Pendleton (via Zoom)  
Darcy Sexson, Stanfield (via Zoom)

**ATTENDANCE - STAFF:**

Erin McCusker, District Director  
Dea Nowell, Technical Services Manager (via Zoom)

**GUESTS:**

None.

**CALL TO ORDER:**

The meeting was called to order by Board President Nick Nash at 5:30 pm.

**CALL THE ROLL & ESTABLISH QUORUM:**

Roll was called by Erin McCusker with the 5 lay Budget Committee Members and 4 Board Members present, thus there was a quorum.

**WELCOME & GROUND RULES & HOUSEKEEPING:**

Nick Nash and Erin McCusker welcomed everyone and thanked everyone for taking their time to be part of the budget process. Erin shared the ground rules and they were agreed upon by everyone.

**INTRODUCTIONS:**

All the members of the Budget Committee and the District staff introduced themselves.

**ELECTION OF BUDGET COMMITTEE CHAIR:**

Board President Nick Nash opened the floor for nominations for Budget Committee Chair. Dave Richmond nominated Nick Nash to Chair the Budget Committee Meeting. Mary Finney seconded the motion. There were no other nominations. The nomination was unanimously approved.

**BUDGET PRESENTATION:**

Budget Committee Chair Nick Nash asked Erin McCusker, as Budget Officer, to present the proposed FY2022-2023 budget. Erin shared slides of the Budget Committee Members

and the budget process calendar. Erin gave an overview of the four budget funds, including a brief history of the District, and then presented the proposed budget, explaining each of the funds, explaining specific areas, as necessary.

**PUBLIC COMMENTS:**

No public comment, as there was no one from the public present and no communication had been received by email or phone.

**DISCUSSION, APPROVAL, SET TAX RATE:**

Following questions and discussion among the committee, Mary Finney moved to approve the proposed FY2022-2023 budget as proposed and presented, as well as to set the tax rate of .3682 per \$1,000 of assessed value. John Thomas seconded the motion. There were no questions or discussion, and the motion passed unanimously.

**ADJOURNMENT:**

Nick Nash, as Board President, thanked everyone for their service on the Budget Committee. A motion for adjournment was entertained and Caty Clifton moved to adjourn the meeting. John Thomas seconded the motion. The motion passed unanimously. Nick Nash adjourned the meeting at 6:26 pm.

Respectfully submitted by Dea Nowell