



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

PO Box 1689
425 South Main Street
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

**Regular Meeting of the Board of Directors
Thursday, March 23, 2023, 5:30 pm**

<https://us02web.zoom.us/j/89169318605?pwd=vCZITJSZV9dQdKj23gmm-6MHqfE7Vv.1>

Meeting ID: 891 6931 8605

Passcode: 616237

Audio Only: +1 971 247 1195

Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
Public Comment - Limited to Two Minutes Per Person Limited to 30 Minutes Total Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	Please sign up
Minutes - Board Meeting - February 23, 2023 Board Retreat - February 18, 2023	President	Approval
Calendar Update	Director	July meeting date
Correspondence	Director	Share at the meeting
Reports <ul style="list-style-type: none"> • Financial Statements <ul style="list-style-type: none"> ○ Accountants' Report - 	Director Director	Share February Financials

Topic	Lead	Purpose Outcome
February reports <ul style="list-style-type: none"> ○ Banks & Pool Balances ● Staff Monthly Reports 	Director	Information
Board Training <ul style="list-style-type: none"> ● SDAO academy 	Director	Discussion of Board Academy and steps to get started.
Old Business <ul style="list-style-type: none"> ● Columbia Bank account closed. Money moved to Banner Bank 	Board	Share loop hole and discuss
<ul style="list-style-type: none"> ● Redo guarantor on Credit Cards 	Board	Need to discuss two options for moving forward
<ul style="list-style-type: none"> ● Policy on Except Employees Flex Time 	Director	Look at and Clarify
<ul style="list-style-type: none"> ● Erin McCusker proposal 	Board	Erin's report is in
New Business <ul style="list-style-type: none"> ● Budget process 	Director	Update - Reminder April 25 is Budget Committee meeting.
<ul style="list-style-type: none"> ● Trial period in Policy Manual 	Director	Does the board need to complete this?
Good of the order	Everyone	
<ul style="list-style-type: none"> ● Next District Board Meeting - April 27, 2023 		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.