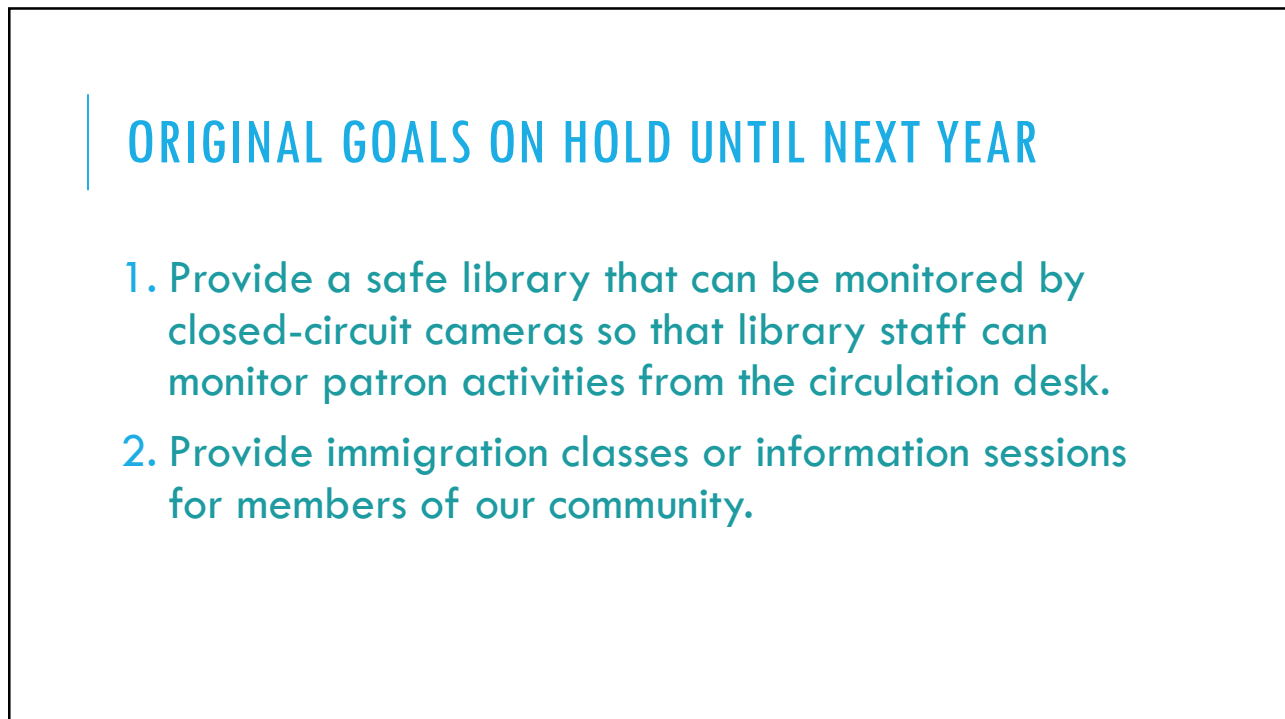


1



2

## MODIFIED GOALS

1. Provide elderly and disabled residents within city limits an opportunity to get library items delivered at home.
2. Provide modified Summer Reading program to children despite covid-19 restrictions/closures
3. Provide library items to the public despite COVID-19 library closure.

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### GOAL:

PROVIDE ELDERLY AND DISABLED RESIDENTS WITHIN CITY LIMITS AN OPPORTUNITY TO GET LIBRARY ITEMS DELIVERED AT HOME.

#### Community needs to be addressed:

Not every person in the community is able to come to the library because of age, disability or other issue. Many patrons want access to library materials, but aren't physically able to get to the library.

Objective #1: Create a basic list of qualifications for patrons to receive this benefit and an outline of implementation.

Objective #2: Engage library volunteer(s) who are willing to pick up and deliver books to qualified residents by releasing information to the press.

Objective #3: Create simple checklist of books/authors/subjects/item type that is simple for patrons to use so we can assess their interest in items.

Objective #4: Submit press release to initiate patrons to register with us for library item delivery.

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**GOAL:**  
**PROVIDE ELDERLY AND DISABLED RESIDENTS WITHIN CITY LIMITS AN  
 OPPORTUNITY TO GET LIBRARY ITEMS DELIVERED AT HOME.**

**OBJECTIVE ADDRESSED:**

**List of Qualifications for Service**

1. Patron must live in City Limits of M-F
2. Patron must sign to this statement:

*Any Milton-Freewater resident residing within the city limits who is unable to drive to the library because of a temporary or permanent physical, mental or medical condition.*

**WE WANT TO BE AS  
 INCLUSIVE AS POSSIBLE!**

**OBJECTIVE ADDRESSED:**

**Form to access services**

1. Created paper form to give to participating patrons.
2. When project launches, an online form will be available on our website at [mfcity.com/library](http://mfcity.com/library)

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**HOME DELIVERY REQUEST FORM P. 1**



MILTON-FREEWATER PUBLIC LIBRARY

**HOME DELIVERY REQUEST FORM**

By completing this form, I understand that this application is subject to approval by the Library Director. If my application is approved, a library staff member will call and arrange your first item drop-off. Please know that approval of this application holds the same responsibilities as any other library patron, and that you are responsible for all damage and loss of items.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

(If you do not have a library card, one will be issued to you based on the information provided above.)

**I meet the definition of homebound as defined below:**

*Any Milton-Freewater resident residing within the city limits who is unable to drive to the library because of a temporary or permanent physical, / mental or medical condition.*

Preferences:

I would prefer deliveries at this day/time: \_\_\_\_\_

OR \_\_\_\_\_

I would like to have deliveries every ☐ 3 weeks ☐ 6 weeks

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## HOME DELIVERY REQUEST FORM P. 2



### LIBRARY PREFERENCES SURVEY

**Preferred format (check all that apply):**

- ☐ Large Print      ☐ Regular Print      ☐ Audiobooks on CD  
☐ Thin Books      ☐ DVD's

**Check the box(es) that apply:**

- ☐ I will let you know which titles/items I wish to have.  
☐ Please choose items for me based on my preferences as list below.

**Fiction Genre Preferences (check all that apply):**

- ☐ Romance    ☐ Mystery    ☐ Horror    ☐ Thrillers    ☐ Westerns  
☐ Historical Fiction    ☐ Inspirational Fiction    ☐ Science Fiction    ☐ Fantasy  
☐ Graphic Novels    ☐ General Fiction    ☐ Young Adult

**Restrictions:**

- ☐ No Violence    ☐ No Foul Language    ☐ Other \_\_\_\_\_

**Non-Fiction Subject Preferences (check all that apply):**

- ☐ Biography    ☐ U.S. History    ☐ World History    ☐ Politics    ☐ Business  
☐ Cooking    ☐ Travel    ☐ Current Events    ☐ Art    ☐ Diet & Health    ☐ Humor  
☐ Animals    ☐ Sports    ☐ Religion    ☐ Self-Help

**Children's Books**

- ☐ Board Books    ☐ Picture Books    ☐ Easy Readers (circle level 1 2 3 4)  
☐ Juvenile Fiction    ☐ Young Adult

List some favorite authors/series: \_\_\_\_\_

\_\_\_\_\_

Additional notes: \_\_\_\_\_

\_\_\_\_\_

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## GOAL: PROVIDE ELDERLY AND DISABLED RESIDENTS WITHIN CITY LIMITS AN OPPORTUNITY TO GET LIBRARY ITEMS DELIVERED AT HOME.

Due to liability insurance  
issues having staff or  
volunteers leave the premises,  
HR said this was not a goal  
we can currently attain.



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## GOAL #2

PROVIDE MODIFIED SUMMER READING PROGRAM TO CHILDREN DESPITE COVID-19 RESTRICTIONS/CLOSURES.

### Community needs to be addressed:

Due to COVID-19 the library was unable to meet in person for Summer Reading activities, and children may not be able benefit from crafts, free books and reading goals due to the inability to come to the library.

Objective #1: Include as many children as possible in the program by notifying them of the modified program.

Objective #2: Since children cannot come to the library safely, meet the children at locations they are already gathered.

Objective #3: Fund the program by securing grant funding and donations.

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## GOAL: PROVIDE MODIFIED SUMMER READING PROGRAM TO CHILDREN DESPITE COVID-19 RESTRICTIONS/CLOSURES.

OBJECTIVE ADDRESSED: Include as many children as possible in the program by notifying them of the modified program.

1. Normal advertisement for SR is through flyers to the schools, Facebook and in-person visits to the library.
2. This year we contacted the school district who has automated texts and calls to all parents in the school district and they sent out a mass text on our behalf to let them know how to find out more info about the program!

OBJECTIVE ADDRESSED: Since children cannot come to the library safely, meet the children at locations they are already gathered.

1. We thought...WHERE will the kids be this year that WE can be? The answer is SCHOOL LUNCH BUS STOPS!
2. Three days a week for about 6 weeks we went to various school lunch bus stops handing out crafts, information about summer reading and free books!

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# Summer Reading 2020 Imagine Your Story!



Let your imagination run wild this summer with our summer reading "Imagine Your Story" theme! What fantasies and creations can you come up with?!



## This year's SR will run a little differently:

- No indoor gatherings
- Story time on the library front lawn Thursdays @ 12 pm
- Story time posted on our FB page Thursdays at 11 am
- Crafts & booklet available in library foyer
- Library staff will be at 2-3 lunch bus locations each week
- Record and submit your reading log to [takara.st.clair@milton-freewater-or.gov](mailto:takara.st.clair@milton-freewater-or.gov) to be entered for prizes!



June 8-12: Knight & Unicorns  
 \*June 15-19: no crafts\*  
 June 22-27: Ancient Mythology  
 June 29-July 3: Mermaids  
 July 6-10: Pirates  
 July 13-17: Dragons  
 July 20-24: Fairies  
 July 27-31: Dragons  
 Aug 3-7: Princes & Princesses  
 Aug 10-14: 3 Little Pigs

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## GOAL: PROVIDE MODIFIED SUMMER READING PROGRAM TO CHILDREN DESPITE COVID-19 RESTRICTIONS/CLOSURES.

**OBJECTIVE ADDRESSED:** Fund the program by securing grant funding and donations

1. We solicited donations from local businesses, not expecting the normal level of donations, but we surpassed last year's donations by about \$700 with \$2480 in total donations.
2. A timely LSTA grant opportunity came up and we were able to get \$1500 to buy books to give away! We purchased over 500 NEW BOOKS for children in our community!



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**GOAL:**  
**PROVIDE MODIFIED SUMMER READING PROGRAM TO CHILDREN DESPITE  
 COVID-19 RESTRICTIONS/CLOSURES.**



TaKara did a weekly online story time for children to access on Facebook

**OTHER  
 GREAT  
 CHANGES  
 TO  
 SUMMER  
 READING!**



TaKara reading a story at the Library lunch bus stop.

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### **GOAL #3**

**PROVIDE ACCESS OF LIBRARY ITEMS TO  
 PATRONS DESPITE THE COVID-19 LIBRARY  
 CLOSURE.**

#### **Community needs to be addressed:**

Due to COVID-19 patrons have not been allowed inside the library since March 18, 2020 and people need and want access to library items.

**Objective #1:** Come up with a safe Curbside Service Plan

**Objective #2:** Make sure as many patrons as possible know what Curbside service is and how to access it.

**Objective #3:** Educate people on how to access library catalog online, place holds, and use Library2Go.

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**GOAL:**  
**PROVIDE ACCESS OF LIBRARY ITEMS TO PATRONS DESPITE THE COVID-19  
 LIBRARY CLOSURE.**

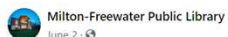
**OBJECTIVE ADDRESSED:** Come up with a safe Curbside Service Plan

1. No-contact drop off and pick up
2. Both parties (staff and patron) wear masks
3. Chose hours of service when staff were present at the library



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**GOAL:**  
**PROVIDE ACCESS OF LIBRARY ITEMS TO PATRONS DESPITE THE COVID-19  
 LIBRARY CLOSURE.**



Library Patrons!

We are offering curbside pick-up! If you would like to place items on hold through your account please go to [www.mfcity.com/library/](http://www.mfcity.com/library/) and select "My Account" on the upper left side of the screen and login with your user ID/library card number and PIN. If you don't have either of those, please call us at 541-938-8247 or email [lili.schmidt@milton-freewater-or.gov](mailto:lili.schmidt@milton-freewater-or.gov) for assistance. For holds placed on items in the Milton-Freewater Public Library, please allow us 24 hour to pull the items for you. For items outside our library, we make no promises on delivery as some libraries are not sending interlibrary loans at this time.

If you already have holds, please call us before you want to pick up the items and we will get them checked out and ready to drop into your trunk or back seat. We are going to do our best to maintain safety and social distancing measures for our protection and yours by having no physical contact, and we will wear masks and gloves and all items will have been "quarantined" 7 days before reissuing to the public.

Hours of curbside service:

Mon: 8am-6pm

Tues: 8am-6pm

Wed: 8am-6pm

Thurs: 8am-6pm

Fri: 8am-3pm

Sat: 10am-4pm



**OBJECTIVE ADDRESSED:** Make sure as many patrons as possible know what Curbside service is and how to access it.

1. We posted info on our reader board sign out front
2. Emailed all patrons with an email listed in account
3. Posted on FaceBook

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**GOAL:**  
**PROVIDE ACCESS OF LIBRARY ITEMS TO PATRONS DESPITE THE COVID-19  
 LIBRARY CLOSURE.**

**OBJECTIVE ADDRESSED:** Educate people on how to access library catalog online, place holds, and use Library2Go/Libby

1. People called or emailed us for help!



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**GOAL:**  
**PROVIDE ACCESS OF LIBRARY ITEMS TO PATRONS DESPITE THE COVID-19  
 LIBRARY CLOSURE.**

*Our Circulation numbers were surprisingly high, and our interlibrary loan services really boomed!*

*People expressed great appreciation for the services we were able to offer during the closure including crafts for children, free books and magazines for adults and children, adult craft kits, as well as checking out books and DVD's.*



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