

RESOURCES

General

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-20						
1	165,451	173,590	220,500	1 Available cash on hand* (cash basis) or	270,500	270,500		1
2	0	0	0	2 Net working capital (accrual basis)	0	0		2
3	53,264	58,874	55,000	3 Previously levied taxes estimated to be received	55,000	55,000		3
4	7,185	6,841	4,500	4 Interest	4,000	4,000		4
5	0	0	0	5 Transferred IN, from other funds	0	0		5
6				6 OTHER RESOURCES				6
7	15,611	71,187	72,229	7 Community Service Fees	72,229	72,229		7
8	8,483	0	0	8 Blue Mountain Hub Grant	0	0		8
9	173	439	300	9 Other Income	300	300		9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	250,167	310,931	352,529	29 Total resources, except taxes to be levied	402,029	402,029	0	29
30			1,966,735	30 Taxes estimated to be received	2,047,370	2,047,370		30
31	1,698,121	1,815,729		31 Taxes collected in year levied				31
32	1,948,288	2,126,660	2,319,264	32 TOTAL RESOURCES	2,449,399	2,449,399	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: Administration	Budget For Next Year 2021-22		
Actual		Adopted Budget This Year 2020-21	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-19	First Preceding Year 2019-20						
1			1	PERSONNEL SERVICES			1
2	138,155	152,829	2	Salaries & Wages	163,000	163,000	2
3	43,529	46,032	3	Health & Accident Insurance	52,920	52,920	3
4	15,255	5,005	4	Retirement	25,000	25,000	4
5	13,287	14,815	5	Employer Paid Taxes	21,190	21,190	5
6	8,483	0	6	Blue Mountain Hub Grant Salary	0	0	6
7			7				7
8	218,709	218,681	8	TOTAL PERSONNEL SERVICES	262,110	262,110	0
9	2.90	3.00	9	Total Full-Time Equivalent (FTE)	3.00	3.00	
10			10	MATERIALS AND SERVICES			10
11	2,025	1,947	11	Board Expenses	3,000	3,000	11
12	6,197	0	12	Elections	3,000	3,000	12
13	1,426	797	13	Ads & Notices	1,500	1,500	13
14	3,914	4,450	14	Audit	5,000	5,000	14
15	2,106	2,585	15	Insurance	3,500	3,500	15
16	350	0	16	Legal Expense	3,000	3,000	16
17	8,845	9,180	17	Fiscal Management	11,025	11,025	17
18	6,720	8,144	18	Rent	9,300	9,300	18
19	1,904	1,919	19	Telephone	2,100	2,100	19
20	0	1,920	20	Email/Website	2,000	2,000	20
21	3,798	4,865	21	Office Supplies, Maintenance, Postage	6,000	6,000	21
22	2,346	210	22	Staff Training & Conferences	3,500	3,500	22
23	4,453	3,382	23	Transportation	9,000	9,000	23
24			24				24
25			25				25
26			26				26
27	44,084	39,399	27	TOTAL MATERIALS AND SERVICES	61,925	61,925	0
28			28	CAPITAL OUTLAY			28
29	2,477	400	29	Office Equipment	3,000	3,000	29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	2,477	400	35	TOTAL CAPITAL OUTLAY	3,000	3,000	0
36	265,270	258,480	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	327,035	327,035	0

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund
 (name of fund)

Umatilla County Special Library District
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-2022		
Actual		Adopted Budget This Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-19	First Preceding Year 2019-20					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19	1,401,109	1,500,198	19 Tax Distribution to Cities	1,681,896	1,681,896	19
20	12,489	56,949	20 Community Service Fees Distribution to Cities	57,783	57,783	20
21	1,413,598	1,557,147	21 TOTAL SPECIAL PAYMENTS	1,739,679	1,739,679	0
22			22 INTERFUND TRANSFERS			22
23	87,830	64,000	23 Resource Sharing Fund	116,700	116,700	23
24	8,000	0	24 Outreach Fund	0	0	24
25			25 Capital Reserve Fund	10,000	10,000	25
26			26			26
27			27			27
28	95,830	64,000	28 TOTAL INTERFUND TRANSFERS	126,700	126,700	0
29		97,050	29 OPERATING CONTINGENCY	85,985	85,985	29
30		0	30 RESERVED FOR FUTURE EXPENDITURE			30
31		107,093	31 UNAPPROPRIATED ENDING BALANCE	170,000	170,000	31
32	1,509,428	1,621,147	32 Total Requirements NOT ALLOCATED	2,122,364	2,122,364	0
33	265,270	258,480	33 Total Requirements for ALL Org.Units/Programs within fund	327,035	327,035	33
34	173,590	247,033	34 Ending balance (prior years)			34
35	1,948,288	2,126,660	35 TOTAL REQUIREMENTS	2,449,399	2,449,399	0

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Resource Sharing

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

1	Historical Data			1	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22			1		
	Actual		Adopted Budget Year 2020-21			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2018-19	First Preceding Year 2019-20									
2	14,018	31,826	18,700	2	Cash on hand * (cash basis), or	22,900	22,900		2		
3				3	Working Capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6	87,830	64,000	105,400	6	Transferred IN, from other funds	116,700	116,700		6		
7	22,456	23,678	25,000	7	Reimbursements from Hermiston & Courier	27,000	27,000				
8	0	51	150	8	Other Income	150	150				
9	33,268	7,549	2,500	9	Grants	2,700	2,700		7		
10				10					8		
11				11					9		
12	157,572	127,104	151,750	12	Total Resources, except taxes to be levied	169,450	169,450	0	10		
13			0	13	Taxes estimated to be received				11		
14				14	Taxes collected in year levied				12		
15	157,572	127,104	151,750	15	TOTAL RESOURCES	169,450	169,450	0	13		
16				16	REQUIREMENTS **				14		
17				17	Org Unit or Prog & Activity	Object Classification	Detail			15	
18				18	Resource Sharing	Materials & Services				16	
19	55,550	59,157	62,000	19			Sage Library System	65,500	65,500	17	
20	22,801	23,641	31,000	20			Courier County/State	33,500	33,500	18	
21	296	469	750	21			Cataloging Utilities	750	750	19	
22	1,616	0	0	22			ISP/Telecom	0	0	20	
23	9,341	11,090	13,000	23			Library2Go	12,000	12,000	21	
24	2,874	4,590	10,000	24			Prog&Trning for Libs Staff/Brds	8,000	8,000	22	
25	0	7,788	6,000	25			Cooperative Programs & Activities	12,000	12,000	23	
26	33,269	2,549	2,500	26			Grant Expenses	2,700	2,700	24	
27	0	0	1,500	27			Marketing	5,000	5,000	25	
28	0	0	25,000	28			Contingency	30,000	30,000	26	
29				29						27	
30				30						28	
31	31,825	17,820		31	Ending balance (prior years)					29	
32				32	UNAPPROPRIATED ENDING FUND BALANCE					30	
33	157,572	127,104	151,750	33	TOTAL REQUIREMENTS			169,450	169,450	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

**Outreach
(Fund)**

**Umatilla County Special Library District
(Name of Municipal Corporation)**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22						
	Actual		Adopted Budget Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2018-19	First Preceding Year 2019-20									
1				1	RESOURCES			1			
2	20,990	26,011	22,500	2	Cash on hand * (cash basis), or	23,530	23,530		2		
3				3	Working Capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6	8,000	0		6	Transferred IN, from other funds	0	0		6		
7	9,028	9,366	9,366	7	State Ready to Read Grant	9,342	9,342		7		
8				8					8		
9				9					9		
10	38,018	35,377	31,866	10	Total Resources, except taxes to be levied	32,872	32,872	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	38,018	35,377	31,866	13	TOTAL RESOURCES	32,872	32,872	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org Unit or Prog & Activity	Object Classification	Detail			15	
16				16	Outreach	Materials & Services				16	
17	1,445	601	5,500	17			Take Off Materials & Supplies	5,000	5,000	17	
18	8,838	9,179	9,366	18			State Ready to Read Material	9,342	9,342	18	
19	1,724	662	6,000	19			Take Off Transportation	6,000	6,000	19	
20	0	0	0	20			Grant & Donation Materials	0	0	20	
21	0	75	5,000	21			Outreach Materials & Supplies	6,000	6,000	21	
22	0	0	6,000	22			Contingency	6,530	6,530	22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27				27						27	
28				28						28	
29	26,011	24,860		29	Ending balance (prior years)					29	
30			0	30	UNAPPROPRIATED ENDING FUND BALANCE					30	
31	38,018	35,377	31,866	31	TOTAL REQUIREMENTS			32,872	32,872	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number 2019-2020-03 on 04/23/2020 for the following specified purpose:

Provide capital for major capital expenditures

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2025 _____

Capital Reserve Fund
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22						
	Actual		Adopted Budget Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2018-19	First Preceding Year 2019-20									
1				1	RESOURCES			1			
2	47,299	47,299	47,299	2	Cash on hand * (cash basis), or	15,300	15,300		2		
3				3	Working Capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6				6	Transferred IN, from other funds	10,000	10,000		6		
7				7					7		
8				8					8		
9				9					9		
10	47,299	47,299	47,299	10	Total Resources, except taxes to be levied	25,300	25,300	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	47,299	47,299	47,299	13	TOTAL RESOURCES	25,300	25,300	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	0	0		16	Administrative				16		
17			40,000	17		Capital Outlay	Replacement Vehicle for Take-Off Program	0	0		17
18			7,299	18		RFE	Reserve for Future Expenditure	25,300	25,300		18
19		0	0	19		Reserved	Capital Expenditures	0	0		19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29		47,299		29	Ending balance (prior years)						29
30				30	UNAPPROPRIATED ENDING FUND BALANCE						30
31	0	47,299	47,299	31	TOTAL REQUIREMENTS	25,300	25,300	0	31		

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year