

RESOURCES
General Fund

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
Actual		Adopted Budget This Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1	247,033	297,887	219,135	1 Available cash on hand* (cash basis) or	375,982		1
2				2 Net working capital (accrual basis)			2
3	61,462	54,181	55,000	3 Previously levied taxes estimated to be received	45,000		3
4	2,844	2,303	2,500	4 Interest	8,000		4
5	0	0	0	5 Transferred IN, from other funds	0		5
6				6 OTHER RESOURCES			6
7	72,229	83,317	85,000	7 Community Service Fees	113,000		7
8	0	0	0	8 Blue Mt. Hub Grant	0		8
9	158	7,689	200	9 Other Income	200		9
10				10			10
11				11			11
12				12			12
13				13			13
14				14			14
15				15			15
16				16			16
17				17			17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26				26			26
27				27			27
28				28			28
29	383,726	445,377	361,835	29 Total resources, except taxes to be levied	542,182	0	0
30			2,204,478	30 Taxes estimated to be received	2,191,544		
31	1,921,284	2,041,027		31 Taxes collected in year levied			
32	2,305,010	2,486,404	2,566,313	32 TOTAL RESOURCES	2,733,726	0	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-30

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund
 (name of fund)

Umatilla County Special Library District
 (name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: Administration	Budget For Next Year 2023-2024			1
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				PERSONNEL SERVICES				
2	157,066	161,404	180,000	2 Salaries and Wages	180,000			2
3	47,557	48,177	50,400	3 Health and Accident Insurance	66,000			3
4	5,202	23,039	25,000	4 Retirement	29,000			4
5	15,300	15,841	16,000	4 Employer Paid Taxes	17,000			5
6	0	0	0	6 Blue Mt. Hub Grant	0			6
7				7				7
8	225,125	248,461	271,400	8 TOTAL PERSONNEL SERVICES	292,000	0	0	8
9	3	3	3	9 Total Full-Time Equivalent (FTE)	3			9
10				MATERIALS AND SERVICES				
11	1,171	1,200	3,000	11 Board Expenses	4,500			11
12	6,649	0	7,500	12 Elections	3,000			12
13	1,053	693	1,500	13 Ads&Notices	1,500			13
14	4,476	4,710	5,500	14 Audit	6,550			14
15	3,032	3,500	5,300	15 Insurance	5,300			15
16	2,259	5,390	5,000	16 Legal Expense	5,000			16
17	9,540	10,020	12,000	17 Fiscal Management	15,000			17
18	8,880	9,146	9,500	18 Rent	10,100			18
19	2,078	1,873	2,100	19 Telephone	2,100			19
20	1,650	1,990	2,200	20 Email/Website	2,525			20
21	3,844	3,327	6,000	21 Office Supplies, Maintenance, Postage	6,200			21
22	1,826	956	3,000	22 Staff Training & Conferences	4,000			22
23	381	3,562	6,000	23 Transportation	6,000			23
24				24				24
25				25				25
26	46,839	46,367	68,600	26 TOTAL MATERIALS AND SERVICES	71,775	0	0	26
27				CAPITAL OUTLAY				
28	1,178	1,166	3,000	28 Office Computers and Tech Equipment	4,000			28
29				29				29
30	1,178	1,166	3,000	30 TOTAL CAPITAL OUTLAY	4,000	0	0	30
31	273,142	295,994	343,000	31 TOTAL REQUIREMENTS	367,775			31

**FORM
LB-30**

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			Line Item
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3								3
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5				Total Full-Time Equivalent (FTE)				5
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19	1,586,198	1,697,996	1,783,583	Tax Distributions to Cities	1,753,235			19
20	57,783	66,683	68,000	Community Service Fees	90,400			20
21	1,643,981	1,764,679	1,851,583	TOTAL SPECIAL PAYMENTS	1,843,635	0	0	21
22				INTERFUND TRANSFERS				22
23	90,000	72,000	129,815	Resource Sharing Fund	125,000			23
24	0	0	0	OutReach Fund	0			24
25	0	10,000	5,000	Capital Reserve Fund	10,000			25
26								26
27								27
28	90,000	82,000	134,815	TOTAL INTERFUND TRANSFERS	135,000	0	0	28
29			108,000	OPERATING CONTINGENCY	100,000			29
30				RESERVED FOR FUTURE EXPENDITURE	167,316			30
31			128,915	UNAPPROPRIATED ENDING BALANCE	120,000			31
32	1,733,981	1,846,679	2,223,313	Total Requirements NOT ALLOCATED	2,365,951	0	0	32
33			343,000	Total Requirements for ALL Org.Units/Programs within fund	367,775			33
34				Ending balance (prior years)				34
35	1,733,981	1,846,679	2,566,313	TOTAL REQUIREMENTS	2,733,726	0	0	35

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Resource Sharing Fund
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023 -2024			
Actual		Adopted Budget Year 2022 -2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020 -2021	First Preceding Year 2021 -2022						
1			1	RESOURCES			1
2	17,820	24,484	2	Cash on hand * (cash basis), or	13,000		2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6	90,000	72,000	6	Transferred IN, from other funds	125,000		6
7	28,534	29,537	7	Reimbursements from Hermiston & Courier	22,000		7
8	4,000	0	8	Other Income	150		8
9	1,596	2,275	9	Grants	3,000		9
10	141,950	128,296	10	Total Resources, except taxes to be levied	163,150	0	0
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	141,950	128,296	13	TOTAL RESOURCES	163,150	0	0
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
16			16	District Activities			16
17	60,642	62,579	17		Materials & \$	Sage Library System	59,000
18	30,475	30,148	18			Courier County/State	35,000
19	290	295	19			Cataloging Utilities	500
20	11,090	11,646	20			Library2Go	14,500
21	7,443	2,229	21			Prog&Training For Libs Staff/Boards	9,000
22	5,900	4,070	22			Cooperative Programs & Activites	6,000
23	1,626	2,275	23			Grant Expenses	3,000
24	0	0	24			Marketing	5,000
25	0	0	25			Contingency	31,150
26			26				
27			27				
28			28				
29	24,484	15,054	29	Ending balance (prior years)			
30			30	UNAPPROPRIATED ENDING FUND BALANCE			
31	141,950	128,296	31	TOTAL REQUIREMENTS			163,150
						0	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Outreach Fund
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023 -2024			Line Item			
	Actual		Adopted Budget Year 2022 -2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2020 -2021	First Preceding Year 2021 -2022									
1				1	RESOURCES			1			
2	24,860	23,710	20,030	2	Cash on hand * (cash basis), or	18,040		2			
3				3	Working Capital (accrual basis)			3			
4				4	Previously levied taxes estimated to be received			4			
5				5	Interest			5			
6	0	0	0	6	Transferred IN, from other funds	0		6			
7	9,342	9,457	9,457	7	State Ready to Read Grant	9,320		7			
8				8				8			
9				9				9			
10	34,202	33,167	29,487	10	Total Resources, except taxes to be levied	27,360	0	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	34,202	33,167	29,487	13	TOTAL RESOURCES	27,360	0	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org Unit or Prog & Activity	Object Classification	Detail		15		
16				16	Take off Program				16		
17	657	1,207	4,000	17		Materials and	Take off Materials & Supplies	3,500	17		
18	9,413	8,044	9,457	18			State Ready to Read Material	9,320	18		
19	422	1,196	5,000	19			Take off Transportation	5,000	19		
20	0	0	0	20			Grant & Donation Materials	0	20		
21	0	0	2,000	21			Outreach Materials & Supplies	2,000	21		
22	0	0	9,030	22			Contingency	7,540	22		
23				23					23		
24				24					24		
25				25					25		
26				26					26		
27				27					27		
28				28					28		
29	23,710	22,720		29	Ending balance (prior years)					29	
30				30	UNAPPROPRIATED ENDING FUND BALANCE					30	
31	34202	33,167	29,487	31	TOTAL REQUIREMENTS			27,360	0	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number 2019-2020-03_ on (date) _04/25/2023_ for the following specified purpose:

Provide capital for major captial expenditures

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2025

Capitla Reserve Fund
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023 - 2024			
Actual		Adopted Budget Year 2022 -2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020 - 2021	First Preceding Year 2021-2022						
1			1	RESOURCES			1
2	47,299	19,040	2	Cash on hand * (cash basis), or	34,040		2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6	0	10,000	6	Transferred IN, from other funds	10,000		6
7			7				7
8			8				8
9			9				9
10	47,299	29,040	10	Total Resources, except taxes to be levied	44,040	0	10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	47,299	29,040	13	TOTAL RESOURCES	44,040	0	13
14			14	REQUIREMENTS **			14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15
16			16	Major Purchases			16
17	28,259	0	17		Capital Outlay	Replacement Vehicle	17
18	0	0	18		RFE	Reserved for Future Expenditures	18
19	0	0	19		RFE	Capitla Expenditures	19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	19,040	29,040	29	Ending balance (prior years)			29
30		0	30	UNAPPROPRIATED ENDING FUND BALANCE			30
31	47,299	29,040	31	TOTAL REQUIREMENTS			31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year