

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: <u>Administration</u>	Budget For Next Year 2019-20		
Actual		Adopted Budget This Year 2018-19			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2016-17	First Preceding Year 2017-18						
1				1	PERSONNEL SERVICES		
2	132,774	109,218	2	Salaries & Wages	158,000	158,000	2
3	31,186	25,968	3	Health and Accident Insurance	48,500	48,500	3
4	12,041	9,538	4	Retirement	17,000	17,000	4
5	11,491	9,440	5	Employer Paid Taxes	14,130	14,130	5
6	0	0	6	Blue Mountain Hub Grant Salary	0	0	6
7			7				7
8	187,492	154,164	8	TOTAL PERSONNEL SERVICES	237,630	237,630	8
9	3.50	2.75	9	Total Full-Time Equivalent (FTE)	3	3	9
10			10	MATERIALS AND SERVICES			10
11	1,868	2,843	11	Board Expenses	3,000	3,000	11
12	4,067	0	12	Elections	3,000	3,000	12
13	1,759	822	13	Ads & Notices	1,500	1,500	13
14	3,750	3,808	14	Audit	4,500	4,500	14
15	2,314	2,090	15	Insurance	3,200	3,200	15
16	0	0	16	Legal Expense	3,000	3,000	16
17	9,220	8,440	17	Fiscal Management	10,100	10,100	17
18	6,420	6,420	18	Rent	6,950	6,950	18
19	1,673	1,279	19	Telephone	2,100	2,100	19
	0	0	20	Email/Website	3,000	3,000	
20	3,226	1,433	21	Copies, Supplies, Maintenance	0	0	20
21	353	301	22	Postage	0	0	21
22	0	0	23	Office Supplies, Maintenance, Postage	4,000	4,000	22
23	3,038	3,658	24	Travel & Meetings	0	0	23
24	0	0	25	Staff Training & Conferences	6,000	6,000	24
25	0	0	26	Transportation	8,000	8,000	25
	4,252	2,225	27	Programs & Training	0	0	
	2,142	1,881	28	Historical Materials	0	0	
	1,269,503	1,337,242	29	Tax Distribution to Cities (Special Payments)	0	0	
	13,516	12,654	30	Windmill Distribution to Cities	0	0	
26	0	0	31	Community Service Fees Distribution to Cities (Special Pmts)	0	0	26
27	1,327,101	1,385,095	32	TOTAL MATERIALS AND SERVICES	58,350	58,350	27
28			33	CAPITAL OUTLAY			28
29	788	1,366	34	Office Equipment	2,000	2,000	29
35	788	1,366	35	TOTAL CAPITAL OUTLAY	2,000	2,000	35
36	1,515,381	1,540,625	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	297,980	297,980	36