



UMATILLA COUNTY SPECIAL LIBRARY DISTRICT

Strengthening our community libraries

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Early Literacy Outreach Take Off! Program Manager Monthly Report

Date: October 6, 2025
Staff Name: Monica Hoffman
Time Period Report Covers: September 2025

Position Purpose Statement:

The Program Manager creates and implements outreach services to childcare, preschool, and public library sites throughout the county, fostering a love of reading and promoting kindergarten readiness through the development of early literacy skills targeting children birth to six.

Statistics:

Attendances at Library Storytime's are kept separately as Take Off! Childcare/preschool Storytimes so the libraries can count those attendees for their statistical reports.

| Book Box Statistics | Boxes/kits | Books |
|-------------------------------------|------------|-------|
| Book Boxes Delivered | 78 | 1560 |
| Storytime/ Specialty Kits Delivered | 6 | 48 |
| Total | 84 | 1608 |

| Storytime Statistics | Library Storytimes | Childcare Storytimes |
|-------------------------|--------------------|----------------------|
| Storytimes Provided | 3 | 37 |
| Adults in Attendance | 10 | 85 |
| Children in Attendance | 23 | 448 |
| Total Attendance | 33 | 533 |

Meetings and Site Visits:

Fri Sep 5, 2025, Weston

- Weston Public Library Storytime with Heather

Mon Sep 8, 2025, Pilot Rock

- Pilot Rock Elementary Preschool Storytime and book box delivery with Marcy

Tue Sep 9, 2025, Hermiston

- Delivered book boxes to Claire and Johanna at Umatilla Morrow Head Start Hermiston Child Development Center
- Delivered book boxes to Tess at Bethlehem Lutheran Preschool
- Delivered book boxes to Yolanda, Elizabeth, and Charmayne at IMESD EI/SE at Punkin Center
- Delivered book boxes to Winter, Yesenia, Sara and Esmeralda at Umatilla Morrow Head Start at Cathy Wamsley Early Learning Center

Wed Sep 10, 2025, Hermiston

- Umatilla Morrow Head Start Victory Square Storytime and book box delivery with Jasmine
- Umatilla Morrow Head Start Victory Square Storytime and book box delivery with Nikki
- Angie's Kid Kare In-home Childcare Storytime and materials exchange
- Misty's In-Home Childcare materials exchange
- Umatilla Morrow Head Start Victory Square Storytime and book box delivery with Ayerim

Thu Sep 11, 2025, Umatilla

- Delivered a book box to Rhonda at Umatilla Morrow Early Head Start at Pine Tree
- Delivered a book box to Favi at Umatilla Morrow Early Head Start at Umatilla
- Umatilla Morrow Head Start at Umatilla Storytime and book box delivery with Janie
- IMESD EI/SE at McNary Storytime and book box delivery with Katy's am class
- Umatilla Morrow Head Start at Umatilla Storytime and book box delivery with Amalia
- Umatilla Morrow Head Start at Umatilla Storytime with Crystal
- IMESD EI/SE at McNary Storytime with Katy's pm class



- **Hermiston/Boardman Oregon Child Development Coalition Mexican Independence Day Celebration Family Night gifted 160 books to children and promoting Dolly Parton Imagination Library**



Mon Sep 15, 2025, Pendleton

- Pioneer Relief Nursery book box delivery with Chelsey
- Pioneer Relief Nursery Preschool Storytime class 1
- Pioneer Relief Nursery Preschool Storytime class 2
- Playtime Education Storytime and book box delivery with Amber
- Mindy's Daycare and Preschool materials exchange

Tue Sep 16, 2025, Stanfield and Milton Freewater

- Stanfield Elementary Preschool Storytime and book box delivery with Debbie and Stacy's am classes.
- Stanfield Public Library Storytime with Cecili (Cancelled upon arrival)
- Stanfield Elementary Preschool pm Storytime with Debbie and Stacy's pm classes
- Umatilla Morrow Early Head Start Patriot Heights Storytime and book box delivery with Ruby



- **Milton Freewater Oregon Child Development Coalition Mexican Independence Day Celebration Family Night gifted 120 books to children and promoting Dolly Parton Imagination Library**



Wed Sep 17, 2025, Hermiston

- Hermiston Oregon Child Development Coalition materials exchange with Karen
- Delivered a book box to Umatilla Morrow Head Start at Airport Way 3
- IMESD MEP at Columbia Hall materials exchange with Marisol
- IMESD at Columbia Hall materials exchange with Jenn
- IMESD at Columbia Hall materials delivery with Liza and Deb
- Good Shepherd Children's Center picked up materials and book boxes.

Fri Sep 19, 2025, Athena

- Athena Public Library Storytime (No attendees)

Mon Sep 22, 2025, Pendleton

- Pendleton Early Learning Center Storytime and book box delivery with Hannah's am class
- PELC Umatilla Morrow Head Start Storytime and book box delivery with Tierny

- PELC Umatilla Morrow Head Start Storytime and book box delivery with Cami
- PELC Storytime with Hannah's pm class
- PELC Umatilla Morrow Head Start Storytime and book box delivery with Kim

Tue Sep 23, 2025, Milton Freewater

- Milton Freewater Umatilla Morrow Head Start Storytime and book box delivery with Amy
- MF Umatilla Morrow Head Start Storytime and book box delivery with Maria
- Lily's Kids Academy Storytime and materials exchange with Lili
- Little Ardo's Academy Storytime and materials exchange with Maria

Wed Sep 24, 2025, Pilot Rock/Weston

- Pilot Rock Public Library Storytime with Susan
- Athena-Weston Preschool Storytime and book box delivery with Corrine

Thu Sep 25, 2025, Milton Freewater

- IMESD EI/SE at Freewater Storytime and book box delivery with Sherry's am class
- Walla Walla YMCA at Freewater Storytime and materials exchange with Kim's preschool class
- Walla Walla YMCA at Freewater Storytime and materials exchange with toddlers.
- Walla Walla YMCA at Freewater materials exchange with infant class.
- IMESD EI/SE at Freewater Storytime with Sherry's pm class
- Freewater Preschool Storytime and book box delivery with Jessica's and Jaclyn's classes

Fri Sep 26, 2025, Adams

- Adams Public Library Storytime with Amanda

Mon Sep 29, 2025, Pendleton

- Elsie's In-Home Childcare Storytime and materials exchange
- Lil' Sprouts Childcare Storytime and materials exchange with Jen and Rayella
- Delivered book box to Umatilla Morrow Early Head Start at Pendleton High School

Tue Sep 30, 2025, Milton Freewater/Hermiston

- Oregon Child Development Coalition materials exchange with Martha
- Milton Freewater OCDC Storytime with Angelica and Anel B2
- Milton Freewater OCDC Storytime with Maricela and Maggie G3
- Milton Freewater OCDC Storytime with Blanca, and Lupe B G2
- Milton Freewater OCDC Storytime with Erika and Elizabeth E1
- Deliver 50 Spanish gift books to Marisol at IMESD Columbia Hall Hermiston for Migrant Education Program Family Event

Projects and Progress:

Mon Sep 1, 2025,

- Library Events slides/YouTube Update

Tue Sep 2, 2025,

- Process Registrations

Wed Sep 3, 2025,

- Create draft Schedule for September/October

Thu Sep 4, 2025,

- Collection development/box revisions, back to school box prep

Tue Sep 9, 2025,

- Staff and Safety Meeting-Alert Driving

Fri Sep 12, 2025, Vacation

Mon Sep 22, 2025,

- Submitted August Take Off! Report
- Replaced the Cow themed window display to Dolly Parton Imagination Library

Ongoing Projects:

- Oregon Ready to Read 2025 Grant cycle 75% complete
- Collection development/box revisions, update book boxes for 2025-2026
- Collect library program fliers and event announcements for window slides and YouTube updates

Upcoming Events - Activities:

- UCSLD all staff in-service November 7th