

RESOURCES

General

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year _2020-2021_			
Actual	First Preceding Year 2018-19	Adopted Budget This Year Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2017-18							
1	120,027	165,451	160,000	185,600			1
2	0	0	0	0			2
3	61,156	53,264	55,000	55,000			3
4	4,268	7,185	4,500	4,500			4
5	0	0	0	0			5
6							6
7	15,818	0	0	0			7
8	0	15,611	73,076	69,480			8
9	0	8,483	0	0			9
10	784	173	500	300			10
11	1,881	0	0	0			11
12							12
13							13
14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21
22							22
23							23
24							24
25							25
26							26
27							27
28							28
29	203,934	250,167	293,076	314,880	0	0	29
30	1,610,395	1,698,121	1,800,000	1,871,735			30
31							31
32	1,814,329	1,948,288	2,093,076	2,186,615	0	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

GENERAL FUND
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

Historical Data			Adopted Budget This Year 2019-20	REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2020-2021				
Actual Second Preceding Year 2017-18	First Preceding Year 2018-19	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1				PERSONNEL SERVICES					
2	109,218	138,155	158,000	2 Salaries & Wages	160,000				2
3	25,968	43,529	48,500	3 Health and Accident Insurance	49,000				3
4	9,538	15,255	17,000	4 Retirement	25,000				4
5	9,440	13,287	14,130	5 Employer Paid Taxes	20,500				5
6	0	8,483	0	6 Blue Mountain Hub Grant Salary	0				6
7				7					7
8	154,164	218,709	237,630	8 TOTAL PERSONNEL SERVICES	254,500		0		8
9	2,75	2,90	3,00	9 Total Full-Time Equivalent (FTE)	3,00				9
10				MATERIALS AND SERVICES					10
11	2,843	2,025	3,000	11 Board Expenses	3,000				11
12	0	6,197	3,000	12 Elections	7,500				12
13	822	1,426	1,500	13 Ads & Notices	2,500				13
14	3,808	3,914	4,500	14 Audit	4,500				14
15	2,090	2,106	3,200	15 Insurance	3,200				15
16	0	350	3,000	16 Legal Expense	3,000				16
17	8,440	8,845	10,100	17 Fiscal Management	10,500				17
18	6,420	6,720	8,850	18 Rent	8,900				18
19	1,279	1,904	2,100	19 Telephone	2,100				19
20	0	0	3,700	20 Email/Website	1,850				20
21	1,433	0	0	21 Copies, Supplies, Maintenance	0				21
22	301	0	0	22 Postage	0				22
23	0	3,798	5,400	23 Office Supplies, Maintenance, Postage	4,000				23
24	3,658	0	0	24 Travel & Meetings	0				24
25	0	2,346	4,000	25 Staff Training & Conferences	4,000				25
26	0	4,453	6,000	26 Transportation	9,000				26
27	2,225	0	0	27 Programs & Training	0				27
28	1,881	0	0	28 Historical Materials	0				28
29	1,337,242	0	0	29 Tax Distribution to Cities (Special Payments)	0				29
30	12,654	0	0	30 Windmill Distribution to Cities	0				30
31	0	0	0	31 Community Service Fees Distribution to Cities (Special Payments)	0				31
32	1,385,095	44,084	58,350	32 TOTAL MATERIALS AND SERVICES	64,050		0		32
33				CAPITAL OUTLAY					33
34	1,366	2,477	2,000	34 Office Equipment	2,500				34
35	1,366	2,477	2,000	35 TOTAL CAPITAL OUTLAY	2,500		0		35
36	1,540,625	265,270	297,980	36 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	321,050		0		36

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21			
	Actual Second Preceding Year 2017-18	First Preceding Year 2018-19	Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
5				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19	0	1,401,109	1,484,000	19 Tax Distribution to Cities	1,497,390			19
20	0	12,489	58,461	20 Community Service Fees Distribution to Cities	55,584			20
21	0	1,413,598	1,542,461	21 TOTAL SPECIAL PAYMENTS	1,552,974	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23 Transfer to Other Funds				23
24	62,184	87,830	88,000	24 Resource Sharing Fund	105,400			24
25	46,069	8,000	0	25 Outreach Fund	0			25
26				26				26
27				27				27
28	108,253	95,830	88,000	28 TOTAL INTERFUND TRANSFERS	105,400	0	0	28
29			84,635	29 OPERATING CONTINGENCY	100,000			29
30				30 RESERVED FOR FUTURE EXPENDITURE				30
31			80,000	31 UNAPPROPRIATED ENDING BALANCE	107,191			31
32	108,253	1,509,428	1,795,096	32 Total Requirements NOT ALLOCATED	1,865,565	0	0	32
33	1,540,625	265,270	297,980	33 Total Requirements for ALL Org Units/Programs within fund	321,050			33
34	165,451	173,590		34 Ending balance (prior years)				34
35	1,814,329	1,948,288	2,093,076	35 TOTAL REQUIREMENTS	2,186,615	0	0	35

FORM LB-10

SPECIAL FUND RESOURCES AND REQUIREMENTS

Resource Sharing

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

Historical Data			DESCRIPTION	Budget for Next Year 2020-2021		
Actual	First Preceding Year 2018-19	Adopted Budget Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	2	3	RESOURCES	1	2	3
			1			
2	\$18,437	\$14,018	2	Cash on hand * (cash basis), or	\$18,700	
3			3	Working Capital (accrual basis)		
4			4	Previously levied taxes estimated to be received		
5			5	Interest		
6	\$62,184	\$87,830	6	Transferred IN, from other funds	\$105,400	
	\$8,839	\$0		Hermiston Reimbursement	\$0	
	\$12,290	\$0		Payments Received for Library2Go & Courier	\$0	
7	\$0	\$22,456	7	Reimbursements from Hermiston & Courier	\$25,000	
8	\$0	\$0	8	Other Income	\$150	
9	\$0	\$33,268	9	Grants	\$2,500	
10	\$101,750	\$157,572	10	Total Resources, except taxes to be levied	\$151,750	\$0
11	\$0	\$0	11	Taxes estimated to be received	\$0	
12	\$0	\$0	12	Taxes collected in year levied		
13	\$101,750	\$157,572	13	TOTAL RESOURCES	\$151,750	\$0
14			14	REQUIREMENTS **		
15			15	Org Unit or Prog & Activity		
				Object Classification		
				Materials & Services		
16	\$53,929	\$55,550	16	Sage Library System	\$62,000	
17	\$20,597	\$22,801	17	Courier County/State	\$31,000	
18	\$285	\$296	18	Cataloging Utilities	\$750	
19	\$2,377	\$1,616	19	ISP/Telecom	\$0	
20	\$8,813	\$9,341	20	Library2Go	\$13,000	
21	\$0	\$2,874	21	Prog&Trning for Libs Staff/Brds	\$10,000	
22	\$0	\$0	22	Cooperative Programs & Activities	\$6,000	
23	\$215	\$0	23	Supplies	\$0	
24	\$1,516	\$0	24	Training & Travel	\$0	
25	\$0	\$33,269	25	Grant Expenses	\$2,500	
26	\$0	\$0	26	Marketing	\$1,500	
27	\$0	\$0	27	Contingency	\$25,000	
28			28			
29	\$14,018	\$31,825	29	Ending balance (prior years)		
30			30	UNAPPROPRIATED ENDING FUND BALANCE	\$0	
31	\$101,750	\$157,572	31	TOTAL REQUIREMENTS	\$151,750	\$0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Outreach
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Budget for Next Year 2020-2021

Historical Data		Adopted Budget Year 2019-20	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021		
Actual Second Preceding Year 2017-18	First Preceding Year 2018-19			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			1			1
2	24,178	20,990	2	22,500		2
3			3			3
4			4			4
5			5			5
6	46,069	8,000	6			6
7	8,838	9,028	7	9,366		7
8			8			8
9			9			9
10	79,085	38,018	10	31,866		10
11			11	0		11
12			12			12
13	79,085	38,018	13	31,866	0	0
14			14			14
15			15			15
16	28,410	0	16	0		16
17	16,627	0	17	0		17
18	2,126	0	18	0		18
19	1,911	0	19	0		19
20	256	0	20	0		20
21	133	0	21	0		21
22	49,463	0	22	0		0
23			23			23
24	3,911	0	24	0		24
	0	1,824		5,500		
	0	8,459		9,366		
	102	0		0		
25	1,254	0	25	0		25
26	0	1,724	26	6,000		26
	3,365	0		5,000		
27	0	0	27	6,000		27
28	8,632		28	31,866		0
29	20,990	26,011	29			29
30			30	0		30
31	79,085	38,018	31	31,866	0	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number _____
 2019-2020-03 on (date) 04/23/2020 for the following specified purpose:

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. _____
 Date can not be more than 10 years after establishment. _____
 Review Year: _____ 2025

Provide capital for major capital expenditures _____

Capital Reserve
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

	Historical Data			Adopted Budget Year 2019 - 20	DESCRIPTION	Budget for Next Year 2020 - 21			
	Actual Second Preceding Year 2017 -18	First Preceding Year 2018 -19				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1					RESOURCES				
2	47,299	47,299	47,299		1	47,299	0	0	2
3					2				3
4					3				4
5					4				5
6					5				6
7					6				7
8					7				8
9					8				9
10	47,299	47,299	47,299		9	47,299	0	0	10
11					10				11
12					11				12
13	47,299	47,299	47,299		12				13
14					13				14
15					14				15
16	0	0	0		15				16
17					16				17
18					17				18
19	0	0	47,299		18	40,000			19
20					19	7,299			20
21					20				21
22					21				22
23					22				23
24					23				24
25					24				25
26					25				26
27					26				27
28					27				28
29	47,299	47,299			28				29
30			0		29				30
31	47,299	47,299	47,299		30	0	0	0	31
					31				

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.