



Early Literacy Outreach Take Off! Program Manager Monthly Report

Date: February 24, 2024
Staff Name: Monica Hoffman
Time Period Report Covers: January 2025

Position Purpose Statement:

The Program Manager creates and implements outreach services to childcare, preschool, and public library sites throughout the county, fostering a love of reading and promoting kindergarten readiness through the development of early literacy skills targeting children birth to six.

Statistics:

Attendances at Library Storytime's are kept separately as Take Off! Childcare/preschool Storytimes so the libraries can count those attendees for their statistical reports.

Book Box Statistics	Boxes/kits	Books
Book Boxes Delivered	76	1520
Storytime/ Specialty Kits Delivered	8	64
Total	84	1584

Storytime Statistics	Library Storytimes	Childcare Storytimes
Storytimes Provided	2	37
Adults in Attendance	21	111
Children in Attendance	26	373
Total Attendance	47	484

Meetings and Site Visits:

1 Jan, New Year's Day

2 Jan, Thu Arizona (Day 1/5)

- 10:34am – 1:11pm Flight to Phoenix
- 4pm Dad CT Scan at Phoenix VA Hospital

6 Jan, Mon Arizona (Day 5/5)

- 7:44am Flight Mesa to Pasco
- **Family Night at Stanfield Early Head Start: Presented how to share books using age-appropriate practices and expectations with young toddlers.**

7 Jan, Tue Weston, Athena, Hermiston

- Athena Weston School District Preschool Storytime and material exchange
- Athena Public Library Storytime with Stephanie

- Umatilla Morrow Head Start at Victory Square materials delivery with Amalia, Nikki, and Heather
- Hermiston Child Development Center Early Head Start materials exchange with Clair and Johanna
- Hermiston School District Lil Pups materials exchange with Mr. Mac
- Hermiston Center for School Readiness 3 materials exchange with Ayerim
- Umatilla Morrow Head Start at Cathy Walmsley Early Learning Center material exchange with Yesenia

8 Jan, Wed Hermiston, Pendleton

- Good Shepherd Children's Center Pre-K storytime and materials exchange with Tigers and Otters
- Good Shepherd Children's Center Storytime with Monkeys and Giraffes
- Angie's Kid Kare In-Home Childcare Storytime and materials exchange
- Pioneer Relief Nursery materials exchange
- Jen's in home childcare Storytime and material exchange
- Elsie's In-home Childcare materials exchange
- Mindy's In-Home Childcare materials exchange
- Pendleton Early Learning Center Head Start materials exchange with Erika and Heather
- IMESD at Pendleton Early Learning Center materials exchange with Becca and Hannah

9 Jan-15 Jan, Off for Medical OHSU

15 Jan, Wed UCSLD Staff Meeting: Severe Storms: Wind, Water& Hail Intrusion

16 Jan, Thu Pilot Rock

- Pilot Rock Preschool Storytime and materials exchange with Marcy

17 Jan, Fri: In Office

20 Jan, Mon Martin Luther King Jr. Day

21 Jan, Tue Stanfield, Hermiston

- Stanfield Elementary Preschool morning class Storytime and materials exchange with Debbie and Stacey
- Stanfield Public Library Storytime with Cecili
- Umatilla Morrow Head Start at Airport Way Storytime and materials exchange with Sara
- Hermiston Oregon Child Development Coalition materials exchange with Kimberly
- IMESD Migrant Education Program and School Readiness Home Visitor materials exchange with Marisol
- IMESD School Readiness Home Visitor at Hermiston BMCC materials exchange with Jennifer
- Misty's In-home Childcare materials exchange
- Stanfield Elementary Preschool afternoon class Storytime with Debbie and Stacey
- Stanfield Early Head Start at Patriot Heights Storytime and materials exchange with Ruby

22 Jan, Wed Umatilla, Hermiston

- Umatilla Early Head Start Storytime and materials exchange with Favi
- Umatilla Head Start Storytime and materials exchange with Jasmine
- Umatilla Head Start Storytime and materials exchange with Janie

- IMESD Early Childhood Special Education at McNary Storytime and materials exchange with Katy
- Umatilla Head Start Storytime with Crystal
- IMESD Early Childhood Special Education at McNary with Katy

23 Jan, Thu Hermiston

- IMESD Early Childhood Special Education at Punkin Center morning class Storytime with Charmayne
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime with Carrie
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime with Yolanda
- Bethlehem Lutheran Preschool book box exchange
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime and materials exchange with Charmayne
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime and materials exchange with Carrie
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime and materials exchange with Yolanda
- IMESD Migrant Education Program at Punkin Center Storytime and materials exchange with Erika

24 Jan, Fri Adams

- Adams Public Library Storytime with Amanda

27 Jan, Mon: In Office Prep for Jan 31 Trainings

28 Jan, Tue Pendleton, Helix

- Playtime Education Storytime and materials exchange with Amber
- Helix Public Library Storytime with Annette

29 Jan, Wed Milton Freewater

- IMESD Early Childhood Special Education at Freewater morning class Storytime and materials exchange with Sherry
- Freewater Little Pioneers morning class Storytime with Jessica
- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Ms. Hannah's Class
- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Mr. Aiden's Class
- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Ms. Bianca's Class
- Lily's Kids Academy Storytime and materials exchange with Lili
- Little Ardo's Academy Storytime and materials exchange with Maria
- IMESD Early Childhood Special Education at Freewater afternoon class Storytime with Sherry
- Freewater Little Pioneers Full day and afternoon class Storytime and materials exchange with Jessica and Kayla

30 Jan, Thu Milton Freewater

- Oregon Child Development Coalition materials exchange with Tifanie
- Milton Freewater Oregon Child Development Coalition G3 Storytime with Maricela and Margarita
- Milton Freewater Oregon Child Development Coalition G2 Storytime with Blanca and Lupe
- Umatilla Morrow Head Start at Milton Freewater Enhanced class Storytime and materials exchange with Amy
- Umatilla Morrow Head Start at Milton Freewater 2 morning class Storytime and materials exchange with Linda

31 Jan, Fri Pendleton, Hermiston TRAININGS at IMESD and Head Start

- Provided “The art of storytelling” virtual training about using book reading to effectively engage children 0-5, requested by the Intermountain ESD Director of Early Intervention and Early Childhood Special Education
- Provided Train the Trainer in “Every Child Ready to Read” to Umatilla Morrow Head Start Education Managers and Family Advocates. Hermiston

A person that attended the afternoon training was evaluating a classroom teacher the following week when I arrived to provide storytime. She shared how she felt the training was relevant for the use in the classroom for the teachers and helpful to her further understanding of the multiple areas of literacy instruction applicable to the evaluation. I have been asked to offer the training again in March for those who were unable to attend in January.

Projects and Progress:

- Oregon Ready to Read 2025 Grant. 8% complete
- Collection development/box revisions- ongoing.
- Event marketing slideshows and window display- ongoing.

Upcoming Events – Activities:

- Provide Train the Trainer in “Every Child Ready to Read” to Umatilla Morrow Head Start Education Managers and Family Advocates. Pendleton -Friday afternoon March 7, 2025
- March Family Literacy Night at Hermiston Center for School Readiness 3 with Ayerim
- Oregon Library Association Conference April 23-25 in Eugene