



# UMATILLA COUNTY SPECIAL LIBRARY DISTRICT

Strengthening our community libraries

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## Early Literacy Outreach Take Off! Program Manager Monthly Report

Date: July 16, 2025  
Staff Name: Monica Hoffman  
Time Period Report Covers: June 2025

### Position Purpose Statement:

The Program Manager creates and implements outreach services to childcare, preschool, and public library sites throughout the county, fostering a love of reading and promoting kindergarten readiness through the development of early literacy skills targeting children birth to six.

### Statistics:

Attendances at Library Storytime's are kept separately as Take Off! Childcare/preschool Storytimes so the libraries can count those attendees for their statistical reports.

Book Box Statistics	Boxes/kits	Books
Book Boxes Delivered	44	880
Storytime/ Specialty Kits Delivered	4	26
<b>Total</b>	<b>48</b>	<b>906</b>

Storytime Statistics	Library Storytimes	Childcare Storytimes
Storytimes Provided	3	23
Adults in Attendance	31	53
Children in Attendance	57	237
<b>Total Attendance</b>	<b>88</b>	<b>290</b>

### Meetings and Site Visits:

Monday June 2, 2025, Office

- Window marketing events updates

Tuesday June 3, 2025, Weston

- Athena Weston School District Preschool Storytime with Corrine

Wednesday June 4, 2025, Umatilla

- Umatilla Morrow Head Start at Umatilla Early Head Start Storytime with Favi
- Umatilla Morrow Head Start at Umatilla Enhanced Day Head Start Storytime with Janie
- IMESD ECSE at McNary morning class Storytime with Katy
- IMESD ECSE at McNary afternoon class Storytime with Katy

Thursday June 5, 2025, Office

- YouTube library events update

Tuesday June 10, 2025, Helix

- Helix Public Library Teddy Bear Picnic Storytime for Summer Reading Kick-off with Annette

Wednesday June 11, 2025, Hermiston

- Hermiston Child Development Center Early Head Start Storytime with Johanna
- Umatilla Morrow Head Start at CWELC Storytime and material exchange with Yesenia
- Umatilla Morrow Head Start at CWELC Storytime and material exchange with Kristin
- Umatilla Morrow Head Start Hermiston Center for School Readiness 3 Storytime with Ayerim

Friday June 13, 2025, Weston

- Weston Public Library Storytime with Heather-no attendees

Monday June 16, 2025, Stanfield

- Umatilla Morrow Head Start Early Head Start at Patriot Heights Storytime and materials exchange with Ruby
- Stanfield Public Library Summer Ready Storytime with Cecili

Tuesday June 17, 2025, Hermiston

- IMESD Migrant Education Program and School Readiness Home Visitor materials exchange with Marisol
- IMESD School Readiness Home Visitor at Hermiston BMCC materials exchange with Jennifer
- Umatilla Morrow Head Start at Airport Way Enhanced Day Head Start Storytime with Crystal

Wednesday June 18, 2025, Pendleton

- Elsie's In-home Childcare Storytime and materials exchange
- Jen's In-Home Childcare at Taylor's Storytime and material exchange
- Pioneer Relief Nursery materials exchange
- Staff and Safety Meeting  
General Ethics in the Workplace

Thursday June 19, 2025, Juneteenth



Friday June 20, 2025, Office

- Monthly Report and July Schedule

Monday Jun 23, 2025, Milton Freewater

- Walla Walla YMCA at Freewater Childcare Center materials exchange
- Lily's Kids Academy Storytime and materials exchange with Lili
- Little Ardo's Academy Storytime and materials exchange with Maria

Tuesday June 24, 2025, Hermiston

- Umatilla Morrow Head Start at Victory Square Storytime with Nikki
- Umatilla Morrow Head Start at Victory Square Storytime with Amalia
- Good Shepherd Children's Center Pre-K storytime and materials exchange with Tigers and Otters
- Good Shepherd Children's Center Storytime with Monkeys and Giraffes

Wednesday June 25, 2025, Milton Freewater

- Milton Freewater Oregon Child Development Coalition Storytimes
- Oregon Child Development Coalition materials exchange with Martha
- Umatilla Morrow Head Start at Milton Freewater Enhanced class materials pickup

Thursday June 26, 2025, Hermiston

- Hermiston Oregon Child Development Coalition materials exchange
- Misty's In-home Childcare materials exchange
- Angie's Kid Kare In-home Childcare Storytime and materials exchange

Friday June 27, 2025, Athena, Adams

- Athena Public Library Storytime with Stephanie
- Adams Public Library Storytime with Amanda cancelled for summer reading event.

### **Projects and Progress:**

- Oregon Ready to Read 2025 Grant cycle 50% complete
- Collection development/box revisions- ongoing.
- Event marketing slideshows and window display- ongoing.
- Spring Gift Books Distribution completed

### **Upcoming Events – Activities:**

- Summer deep clean of Take Off materials