



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 South Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

**Umatilla Special Library District Board**

**Regular Meeting of the Board of Directors  
Thursday, September 22, 2022, 5:30 pm**

425 South Main Street, Pendleton, OR 97801 and  
Zoom Link:

<https://us02web.zoom.us/j/88327947288?pwd=V8SapcXI4FUFPk0b9w3WOkDnoLDvk9.1>

Meeting ID: 883 2794 7288

Passcode: 818116

Audio Only: +19712471195,,88327947288#,,,,\*818116# US (Portland)

Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
Public Comment - Limited to Two Minutes Per Person  Limited to 30 Minutes Total Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	Please sign up
Minutes - Board Meeting - August 25, 2022 ALSP Review Meeting - September 13, 2022	President	Approval
Calendar Update	Director	Updated to show ALSP Review Meetings
Correspondence	Director	
Reports  • Financial Statements o Accountants' Report - August 2022 o Banks & Pool Balances	Director	Acceptance

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> <li>Staff Monthly Reports</li> </ul>		Information
Board Training <ul style="list-style-type: none"> <li>Plans and Reviews</li> </ul>		Information
Old Business <ul style="list-style-type: none"> <li>UCSLD End of Year Report</li> </ul>	Board	Presented at the Meeting for Board Acceptance
<ul style="list-style-type: none"> <li>Hiring Committee and Process Job Notice Advertisement</li> </ul>	Board	Update
New Business <ul style="list-style-type: none"> <li>Board Duties &amp; Responsibilities Best Practices Checklist</li> </ul>	Director & Board	Decision
<ul style="list-style-type: none"> <li>Board Duties &amp; Responsibilities Manual</li> </ul>	Board	Decision
<ul style="list-style-type: none"> <li>Governing Documents and Policy Review - EDI &amp; A and Updates               <ul style="list-style-type: none"> <li>Circulation Policy</li> <li>Collection Development Policy</li> <li>Confidentiality and Privacy Policy</li> <li>Contracting Policy</li> <li>District Patron Card Moving Policy</li> </ul> </li> </ul>	Board	Review & Approval Each month a new set of governing documents and policies will be reviewed with an equity, diversity, inclusion and anti-racism lens, as well as updating policies as needed.
Good of the order	Everyone	
Next District Board Meeting - October 27, 2022.		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Erin McCusker at 541-276-6449.