



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
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**Minutes  
Fiscal Year 2021-2022 Budget Committee Meeting  
April 29, 2019 at 5:30 pm  
via Zoom  
Pendleton, Oregon**

**ATTENDANCE – BOARD:**

Caty Clifton (via Zoom)  
Nick Nash, President (via Zoom)  
Hilary Stoupa (via Zoom)  
John Thomas, Vice President (via Zoom)

**ATTENDANCE – APPOINTED BUDGET COMMITTEE MEMBERS:**

Mary Finney, Pendleton (via Zoom)  
Sharone McCann, Stanfield (via Zoom)  
Michelle Munro, Hermiston (rural) (via Zoom)  
Sue Petersen, Pendleton (via Zoom)  
Darcy Sexson, Stanfield (via Zoom)

**ATTENDANCE – STAFF:**

Erin McCusker, District Director (via Zoom)  
Dea Nowell, Technical Services Manager (via Zoom)

**GUESTS:**

None.

**CALL TO ORDER:**

The meeting was called to order by Board President Nick Nash at 5:30 pm.

**CALL THE ROLL & ESTABLISH QUORUM:**

Roll was called by Erin McCusker with the 5 lay Budget Committee Members and the 4 Board Members present, there was a quorum.

**WELCOME & GROUND RULES & HOUSEKEEPING:**

Erin McCusker welcomed everyone and thanked everyone for taking their time to be part of the budget process.

**INTRODUCTIONS:**

All the members of the Budget Committee and the District staff introduced themselves.

**ELECTION OF BUDGET COMMITTEE CHAIR:**

Board President Nick Nash opened the floor for nominations for Budget Committee Chair. Hilary Stoupa nominated Nick Nash to Chair the Budget Committee Meeting. Sue Petersen seconded the motion. There were no other nominations. The nomination was unanimously approved.

**BUDGET PRESENTATION:**

Budget Committee Chair Nick Nash asked Erin McCusker to present the proposed FY2021-2022 budget. Erin stated the meeting was advertised in the newspaper twice, in the District office window, and on the website. Erin reviewed the ground rules, the Budget Committee Members, and the budget process calendar. Erin gave an overview of the four budget

funds, including a brief history of the District. Erin then presented the proposed budget, explaining each of the funds, explaining specific areas, as necessary.

**PUBLIC COMMENTS:**

No public comment, as there was no one from the public present. Additionally, Erin stated there had been no comments received via phone or email, other than from Budget Committee Members.

**DISCUSSION, APPROVAL, SET TAX RATE:**

Following a couple of questions and comments regarding the purpose of moving staffing out of the Outreach Fund, and clarification of what all is included in the Board Expenses line item, Darcy Sexson moved to approve the proposed FY2021-2022 budget as proposed and presented, as well as to set the tax rate of .3682 per \$1,000 of assessed value. John Thomas seconded the motion. There were no questions or discussion, and the motion passed unanimously.

**ADJOURNMENT:**

Erin McCusker stated that the Budget Hearing would be at the beginning of the May 27<sup>th</sup> regular Board Meeting, also via Zoom. The lay members of the Budget Committee are welcome, however do not need to attend. Erin and each of the Board Members thanked the lay Budget Committee Members for their time and participation in this year's budget process. Budget Committee Chair Nick Nash entertained a motion for adjournment. Hilary Stoupa moved to adjourn the meeting. John Thomas seconded the motion. The motion passed unanimously. Nick Nash adjourned the meeting at 6:47 pm.

Respectfully submitted by Dea Nowell