



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

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**Minutes  
Fiscal Year 2020-2021 Budget Committee Meeting**  
May 19, 2019 at 5:30 pm  
via Zoom  
Pendleton, Oregon

**ATTENDANCE – BOARD:**

Caty Clifton (via Zoom)  
Nick Nash (via Zoom)  
Hilary Stoupa (via Zoom)  
John Thomas, President (via Zoom)

**ATTENDANCE – APPOINTED BUDGET COMMITTEE MEMBERS:**

Mary Finney, Pendleton (via Zoom)  
Nichole McLouth, Athena (via Zoom)  
Michelle Munro, Hermiston (rural) (via Zoom)  
Mark Petersen, Pendleton (via Zoom)  
Darcy Sexson, Stanfield (via Zoom)

**ATTENDANCE – STAFF:**

Erin McCusker, District Director (via Zoom)  
Dea Nowell, Technical Services Manager (via Zoom)

**GUESTS:**

None.

**CALL TO ORDER:**

The meeting was called to order by Board President John Thomas at 5:31 pm.

**CALL THE ROLL & ESTABLISH QUORUM:**

Roll was called by Erin McCusker with 5 lay Budget Committee Members & 4 Board Members present, thus there was a quorum.

**WELCOME & GROUND RULES & HOUSEKEEPING:**

Erin McCusker welcomed everyone and thanked everyone for working with us on this, as well as their patience with the shift of dates, etc.

**INTRODUCTIONS:**

All the members of the Budget Committee introduced themselves.

**ELECTION OF BUDGET COMMITTEE CHAIR:**

Board President John Thomas opened the floor for nominations of Budget Committee Chair. Hilary Stoupa nominated John Thomas to Chair the Budget Committee Meeting. Mark Petersen seconded the motion. The nomination was unanimously approved.

**BUDGET PRESENTATION:**

John Thomas asked Erin McCusker to present the proposed FY2020-21 budget. Following a review of the Budget Committee Members and the Budget Calendar Erin McCusker presented the proposed budget, explaining each of the funds and then reviewing the proposal, explaining specific areas, as necessary. Erin noted that she sent out new spreadsheets via email late this afternoon with some corrected information.

**PUBLIC COMMENTS:**

None, as there was no one from the public present. There had been no comments emailed or called in to Erin.

**DISCUSSION, APPROVAL, SET TAX RATE:**

Following a couple of questions and comments about contingency and uncertainties, Hilary Stoupa moved to approve the proposed budget as presented. Mary Finney seconded the motion. There were no questions and the motion passed unanimously.

Caty Clifton moved to set the tax rate of .3682 per \$1,000 of assessed value. Nick Nash seconded the motion. There were no questions and the motion passed unanimously.

**ADJOURNMENT:**

Erin McCusker reminded everyone that the Budget Hearing would be at the beginning of next Thursday's regular Board Meeting, which will be via Zoom. The lay members of the Budget Committee are welcome, however do not need to attend. The information regarding the Budget Hearing and Board Meeting will be out soon. John Thomas thanked everyone for their time and participation and then entertained a motion for adjournment. Hilary Stoupa moved to adjourn the meeting. Mary Finney seconded the motion. The motion passed unanimously. John Thomas adjourned the meeting at 7:06 pm.

Respectfully submitted by Dea Nowell