



## Early Literacy Outreach Take Off! Program Manager Monthly Report

Date: March 10, 2025  
Staff Name: Monica Hoffman  
Time Period Report Covers: February 2025

### Position Purpose Statement:

The Program Manager creates and implements outreach services to childcare, preschool, and public library sites throughout the county, fostering a love of reading and promoting kindergarten readiness through the development of early literacy skills targeting children birth to six.

### Statistics:

Attendances at Library Storytime's are kept separately as Take Off! Childcare/preschool Storytimes so the libraries can count those attendees for their statistical reports.

Book Box Statistics	Boxes/kits	Books
Book Boxes Delivered	71	1420
Storytime/ Specialty Kits Delivered	4	38
<b>Total</b>	<b>84</b>	<b>1458</b>

Storytime Statistics	Library Storytimes	Childcare Storytimes
Storytimes Provided	3	42
Adults in Attendance	14	118
Children in Attendance	31	504
<b>Total Attendance</b>	<b>45</b>	<b>622</b>

### Meetings and Site Visits:

Mon Feb 3, 2025, Hermiston

- Umatilla Morrow Head Start at Victory Square Storytime and materials delivery with Amalia
- Umatilla Morrow Head Start at Victory Square Storytime and materials delivery with Heather
- Umatilla Morrow Head Start at Victory Square Storytime and materials delivery with Nikki

Tue Feb 4, 2025, Athena/Weston

- Athena Weston School District Preschool Storytime and material exchange with Corrine
- Athena Public Library Storytime with Stephanie

Wed Feb 5, 2025

- Work from home due to road conditions.

Thu Feb 6, 2025, Pendleton

- IMESD Early Childhood Special Education at Pendleton Early Learning Center morning class Storytime and materials delivery with Becca
- Umatilla Morrow Head Start at Pendleton Early Learning Center Storytime and material exchange with Heather
- Umatilla Morrow Head Start at Pendleton Early Learning Center Storytime and material exchange with Erika
- IMESD Early Childhood Special Education at Pendleton Early Learning Center morning class Storytime and materials delivery with Hannah
- IMESD Early Childhood Special Education at Pendleton Early Learning Center afternoon class Storytime with Hannah
- IMESD Early Childhood Special Education at Pendleton Early Learning Center afternoon class Storytime with Becca

Fri Feb 7, 2025

- Work from home due to road conditions.

Mon Feb 10, 2025, Hermiston

- Hermiston Child Development Center Early Head Start Combo Monday/Tuesday class Storytime and materials exchange with Clair
- Umatilla Morrow Head Start at Cathy Walmsley Early Learning Center Storytime and material exchange with Yesenia
- Umatilla Morrow Head Start at Cathy Walmsley Early Learning Center Storytime and material exchange with Ronda's morning class
- Hermiston School District Lil Pups 1 Storytime and materials exchange with Mr. Mac
- Hermiston Center for School Readiness 3 Storytime with Ayerim
- Umatilla Morrow Head Start at Cathy Walmsley Early Learning Center Storytime and material exchange with Ronda's afternoon class

Tue Feb 11, 2025, Pendleton/Helix

- Playtime Education Storytime and materials exchange with Amber
- Helix Public Library Storytime with Annette



**conversation. Kurtis, walked over to her, stuck out his hand and said, "Hello, nice to meet you, I'm Kurtis and this is my sissy, Bristol." She looked over at me in complete surprise but answered him appropriately (her name was Crystal and we never caught her son's name). Anyway, big pay day to Miss. Monica! Thank you! 😊**

Wed Feb 12, 2025, Hermiston

- IMESD Early Childhood Special Education at Punkin Center morning class Storytime with Charmayne
- IMESD Early Childhood Special Education at Punkin Center morning class Storytime with Yolanda
- IMESD Early Childhood Special Education at Punkin Center morning class Storytime with Carrie
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime with Charmayne
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime with Carrie
- IMESD Early Childhood Special Education at Punkin Center afternoon class Storytime with Yolanda
- IMESD Migrant Education Program at Punkin Center Storytime and materials exchange with Erika

Thu Feb 13, 2025, Hermiston

- Hermiston Child Development Center Early Head Start Combo Wednesday/Thursday class Storytime and materials exchange with Clair
- Hermiston Child Development Center Early Head Start Storytime and materials exchange with Johanna
- Hermiston School District Lil Pups 2 Storytime and materials exchange with Mr. Mac
- Misty's In-home Childcare materials exchange
- Angie's Kid Kare In-home Childcare Storytime and materials exchange
- Bethlehem Lutheran Preschool book box exchange

Fri Feb 14, 2025

- Work from home due to road conditions.

Mon Feb 17, 2025, Presidents' Day

Tue Feb 18, 2025, Stanfield/ Hermiston

- Stanfield Elementary Preschool morning class Storytime and materials exchange with Debbie and Stacey
- Stanfield Public Library Storytime with Cecili
- Hermiston Oregon Child Development Coalition materials exchange with Kimberly
- IMESD Migrant Education Program and School Readiness Home Visitor materials exchange with Marisol

- IMESD School Readiness Home Visitor at Hermiston BMCC materials exchange with Jennifer
- Stanfield Elementary Preschool afternoon class Storytime with Debbie and Stacey
- Stanfield Early Head Start at Patriot Heights Storytime and materials exchange with Ruby

Wed Feb 19, 2025, Pilot Rock

- Pilot Rock School District Preschool Storytime and materials exchange with Marcy
- Staff Meeting: Cell phone use in the workplace.

Mon Feb 24, 2025, Umatilla

- UMHS at Umatilla Early Head Start Storytime and materials exchange with Favi
- UMHS at Umatilla Enhanced Day Head Start Storytime and materials exchange with Janie
- UMHS at Umatilla Head Start am Class Storytime and materials exchange with Jasmine
- IMESD Early Childhood Special Education at McNary morning class Storytime and materials exchange with Katy
- UMHS at Umatilla Head Start afternoon class Storytime with Crystal
- IMESD Early Childhood Special Education at McNary afternoon class Storytime with Katy

Tue Feb 25, 2025, Milton Freewater

- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Mr. Aiden's Class
- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Ms. Hannah's Class
- Walla Walla YMCA at Freewater Childcare Center Storytime and materials exchange with Ms. Bianca's Class
- Umatilla Morrow Head Start at Milton Freewater Enhanced class Storytime and materials exchange with Amy
- Umatilla Morrow Head Start at Milton Freewater 2 morning class Storytime and materials exchange with Linda

Wed Feb 26, 2025, Milton Freewater

- Freewater Little Pioneers morning class Storytime with Jessica
- IMESD Early Childhood Special Education at Freewater morning class Storytime and materials exchange with Sherry
- Lily's Kids Academy Storytime and materials exchange with Lili
- Little Ardo's Academy Storytime and materials exchange with Maria
- IMESD Early Childhood Special Education at Freewater afternoon class Storytime with Sherry
- Freewater Little Pioneers Full day and afternoon class Storytime and materials exchange with Jessica and Kayla

Thu Feb 27, 2025, Milton Freewater

- Milton Freewater Oregon Child Development Coalition B2 Storytime with Angelica and Jannette
- Milton Freewater Oregon Child Development Coalition G2 Storytime with Blanca and Lupe

- Oregon Child Development Coalition materials exchange with Tifanie  
Fri Feb 28, 2025, Adams
- Adams Public Library Storytime with Amanda

### **Projects and Progress:**

- Oregon Ready to Read 2025 Grant. 16% complete
- Collection development/box revisions- ongoing.
- Event marketing slideshows and window display- ongoing.

### **Upcoming Events – Activities:**

- Provide Train the Trainer in “Every Child Ready to Read” to IMESD: Pendleton -Friday afternoon March 7, 2025
- March Family Literacy Night at Hermiston Center for School Readiness 3 with Ayerim at Rocky Hermiston March 20, 2025
- Oregon Library Association Conference April 23-25 in Eugene

Rather than the high five shown in the image, I leave most of the Storytimes by shaking each child’s hand. I use that moment to say something to just them or ask them a quick question.

- It was nice to see you today.
- Which book did you like best?
- You did a nice job listening today.
- Do you know what letter/number you are standing on?
- Thank you for letting me share stories with you today.
- You did a good job waiting for your friends to go first.



*Kids complete the circuit—setting off lights and sounds!*