



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

PO Box 1689
425 South Main Street
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

**Regular Meeting of the Board of Directors
Thursday, December 15, 2022, 5:30 pm**

425 South Main Street, Pendleton, OR 97801 and
Zoom Link:

<https://us02web.zoom.us/j/88350603993?pwd=5r1wwcXKr4QLgEOBijuSxNQD4ZrQq2.1>

Meeting ID: 883 5060 3993

Passcode: 998321

Audio Only: +19712471195,,88350603993#,,,,*998321# US (Portland)

Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
Public Comment - Limited to Two Minutes Per Person Limited to 30 Minutes Total	President	Please sign up
Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted		
Minutes - Board Meeting - November 17, 2022	President	Approval
Calendar Update	Director	No changes
Correspondence	Director	Share at the meeting
Reports • Financial Statements o Accountants' Report - October 2022 o Banks & Pool Balances	Director Director	Have the October financials and will have to wait on the November financials until after the Board Meeting because of earlier meeting date.

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> Staff Monthly Reports 	Director	Information
Board Training <ul style="list-style-type: none"> Onboarding of New District Director 	Board	Share information with the Board about the onboarding of the new District Director
Old Business <ul style="list-style-type: none"> None 		
New Business <ul style="list-style-type: none"> Change in Signatory List 	Board	Decision
<ul style="list-style-type: none"> New District Director Credit Card 	Board	Decision
<ul style="list-style-type: none"> 2022-2023-04: Move contingency funds to Capital Outlay 	Board	Resolution concerning the need for funds to cover
<ul style="list-style-type: none"> Governing Documents and Policy Review – EDI & A and Updates <ul style="list-style-type: none"> Contracting Policy Fiscal Agent Policy Public Meeting Policy Public Records Management Policy Public Records Policy and Procedure Surplus Property Disposal Policy Reporting Child and Elder Abuse replaces Mandatory Reporting of Suspected Child Abuse 	Board	Review & Approval Each month a new set of governing documents and policies will be reviewed with an equity, diversity, inclusion and anti-racism lens, as well as updating policies as needed.
<ul style="list-style-type: none"> Executive Session – District Director Exit Interview (i) To review and evaluate the performance of an officer, employee or staff member if the person does not request an open meeting. This reason for execution session may <i>not</i> be used to do a <ul style="list-style-type: none"> general evaluation of an agency goal, objective or operation or any directive to personnel concerning those subjects. ORS 192.660(2)(i) and 192.660(8). 	Board	Review and evaluate the performance of the outgoing District Director
Good of the order	Everyone	
<ul style="list-style-type: none"> Next District Board Meeting – January 26, 2023 		Information

Topic	Lead	Purpose Outcome
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Erin McCusker at 541-276-6449.