



# ATHENA PUBLIC LIBRARY

Annual Library Service Review  
FY 2021-2022

*Athena*

# GOALS

AT A GLANCE

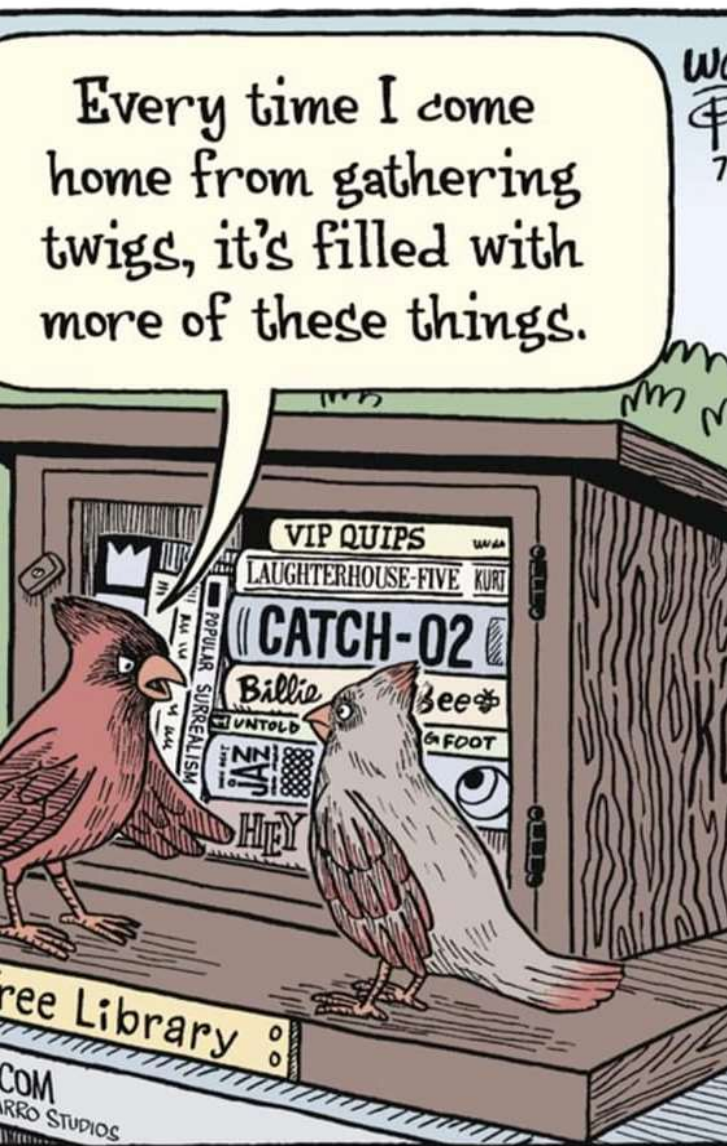
1. Evaluate library response to emergencies

2. Build mobile library services

3. Create a vibrant middle and high school program.







## COMMUNITY NEEDS

### EMERGENCY RESPONSE

Clear communication  
Policy and procedure  
Eliminate uncertainty in library response to closures and public safety

### TRAINING

Ensure staff is well informed and trained in response to emergency situations, including informing the public of our plans and closures

### LIBRARY OUTREACH

Providing library services beyond the building, especially during closures and to homebound patrons

### COMMUNITY RELATIONS

Increasing library presence and relationships throughout the community. Access to books, services, and information

### K-12 PROGRAMS

Teens have expressed an interest in library programs and a place to gather during lunch or afterschool

### TRAINING PROGRAM

Teens need a place to volunteer to gain work experience and fulfill community service graduation requirements

## WHAT GOALS DID WE ACCOMPLISH?

### GOAL ONE (EMERGENCY RESPONSE)

Our policy has been updated to include emergency response to the various situations we may encounter.

Having our policy on our website gives our patrons clear access to our plan, as well as having our Board, Council, and Employees informed and on the same page in the future.

### GOAL TWO (MOBILE SERVICES)

We have purchased a book bike that we take to our local Tuesday Market, ride in local parades, and use for free book giveaways at community events like trunk or treat

We are still working on book bike policy and establishing regular mobile hours. The need for this has been less pressing as our library remains open full time.

### GOAL THREE (TEEN PROGRAM)

While we have made huge strides towards this goal, we still have a long ways to go. We had a teen intern during the summer which gave us insight as to how we can better serve teens in our area and build positive relationships. Since that time, we have had an increase in teen volunteers. Teens use the library as a place to hang out during their lunch time, after school, and to host DND campaigns. We still need to create a Teen Advisory Board and create consistent teen programs.



# CHALLENGES

## DIRECTOR TURNOVER

It's always a challenge when you transition from one Library Director to another. During the transition I have been working to execute the plans that were previously in place, while adjusting to a new library, community, and other needs in a short period of time.

## EXECUTION

Adding events to a busy schedule is a challenge. Finding a time that works for teens to create an advisory board in addition to their busy schedules full of sports, school, and other obligations has been difficult. Scheduling a regular time for teen events also remains a challenge.

In addition, scheduling regular book bike hours is a challenge. The book bike is best used during warm weather so winter is not an option. Closing the library to provide mobile services also limits patron access to all the services available within the building, such as computers, faxing, printing, access to the entire collection, etc.



# COMMUNITY ACCESS

High School class visits

Partnered with the State Library to digitize our local history collection

Increased information about online access to e-books and audiobooks

Mobile services and present at community events

Increased information shared to the schools regarding programs, library card access, and library services


**Library2go**  
oregon digital library consortium

Downloadable audiobooks and e-books available for your home computer, tablet, e-reader, or smart phone.  
Choose LEO Listens as your library when you log in.

Library2Go provides 24/7 access to e-books and audiobooks.  
There is no need to return items and no late fees. Library2Go is free with your library card.

6 checkouts at a time  
6 holds at a time  
Titles check out for 7-21 days

Scan the QR Code on the left to access our website or the QR Code on the right to take you to Library2Go



Or go to [athenalibrary.weebly.com](http://athenalibrary.weebly.com)

**Easy to use with your Athena Library Card!**  
Your login will be your library card number  
Your initial password will be the last four digits of your phone number.  
You can change your password at any time.  
Choose LEO LISTENS as your library at sign in.  
If you need assistance please feel free to call us at  
(541) 566-2470  
Or email us at  
[athenalibrary@cityofathena.com](mailto:athenalibrary@cityofathena.com)

**Meet Libby.**  
The one-tap reading app from your library  
*It's easy to use and the app is free!*



**SAGE LIBRARY SYSTEM**



- Search
- Items Checked Out
- Holds
- Fines
- My Lists
- Library Info
- Show Card

**SageCat**

ANDROID APP ON Google play

Available on the App Store

**How to sign in to your SageCat account**

- Username is all the numbers (no spaces) under the barcode on the back of your library card
- Password or PIN is the last four digits of your phone number

If you need assistance with your barcode or PIN please call us at (541) 566-2470  
or email us at: [athenalibrary@cityofathena.com](mailto:athenalibrary@cityofathena.com)

Search our catalog - view items checked out - renew your items - place holds - pull up your library card

# PARTNERS

UCSLD

ATHENA WESTON SCHOOL DISTRICT  
ATHENA MAINSTREET ASSOCIATION

STATE LIBRARY OF OREGON

ATHENA LIBRARY FRIENDS ASSOCIATION  
UMATILLA COUNTY LIBRARIES

This year we partnered with the UCSLD and other Umatilla County Libraries to host a “reading road trip” during our summer reading program. This program created communication among libraries, awareness to our community about the benefits of our special library district and built great relationships with our patrons.

I partnered with the school district and neighboring libraries to share information regarding library programs and services for our summer programs. Our school district has students from Adams, Athena, Weston, and Helix zip codes, with a few students from Milton-Freewater and Pendleton as well. Having information go home with every student letting them know they can use whichever library is closest, or most easily accessible for their situation was invaluable. In partnership with the Weston and Adams libraries, we also provided free books to Athena Elementary-5<sup>th</sup> grade students.

It was through a grant from the State Library that I was able to have a teen intern, and meet up with other libraries throughout the state to learn what worked well for them and what didn't. This provided information and experience so that I can continue to grow this program at our library.

Lastly, through partnering with the Athena Mainstreet Association, I have been able to be present at community events with the book bike. They are sure to always include space for the Athena Library at local events. I hope to continue this partnership and continue to grow the library presence in our community.



## PROMOTING UCSLD

### BOOKMARKS

Aside from sharing the UCSLD logo on our materials, having bookmarks was a huge help! These were shared with all of our summer reading participants, and with the local preschool where we do story time.

### WEBSITE & BRAG TAGS

We're big fans of having all our information in one place, easy to find! This is why we have a link to the UCSLD on our website. We also happily share information with patrons on a regular basis. We were also excited to share the UCSLD brag tags with a QR code for the district website during our reading road trip. This program gave us a ton of opportunities to share about the special library district.





# Support

## CONTINUED TRAININGS

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Providing continued training opportunities is a great way to support our libraries. This helps us be our best to better serve our communities

## BUILDING CONNECTIONS

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Our in-services are great for networking with our peers, as well as our shared program this last summer! This helps bring us together as a district!

## DISTRICT SUPPORT

## SING OUR PRAISES

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Sharing our programs and accomplishments in the paper and online helps us share with our community and surrounding areas as well. It also helps promote our programs to a wider audience than what we may be reaching on our own.

# PICTURES

(THE FEW TIMES I REMEMBERED TO TAKE THEM)





## PICTURES







# THANK YOU

I love sharing our progress!

Reach out anytime,

Stephanie Partida

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