

Loss Control Program

The safety and health of all workers/employees is a shared goal of all who work for the Umatilla County Special Library District (District). The District's policy is that all employees share responsibility for taking reasonable steps to engender a safe and healthful workplace.

The District will hold a monthly safety meeting for all employees. The goal is to assist in identifying hazards and unsafe work practices, mitigating obstacles to accident prevention and evaluating the District's loss prevention and safety program.

The District expects all employees to focus on the following as applicable:

- Strive to achieve zero accidents and injuries
- Take reasonable steps to improve safety and health policies and procedures
- Assist loss control and safety efforts by helping to identify and mitigate hygiene or safety hazards
- Identify reasonable and appropriate mechanical and physical safeguards
- Conduct reasonable safety and health inspections
- Train employees as needed in safe work practices and procedures
- Provide employees with personal protective equipment (PPE) as appropriate to specific job tasks and train employees in its appropriate care and use.
- Use appropriate personal protective equipment
- Report hazards, unsafe work conditions, and on the job near misses/accidents
- Assist in the identification of the cause of on-the-job injuries and in the identification of reasonable methods to prevent similar occurrences
- Supervise workers in safe work practices
- Enforce applicable safe work rules
- Disciplining and retraining workers that fail to work safely
- Participate in and support safety meeting proposals
- Review the District's safety and health program annually, or as needed

Discipline up to and including termination could result from a failure to pay reasonable attention to any of the above.

If loss prevention assistance is needed at any time, contact:

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